DIRECTORATE GENERAL OF HYDROCARBONS  
(Under the Ministry of Petroleum & Natural Gas, Govt. of India)  
OIDB Bhavan, Tower-A, Plot-2, Sector-73, NOIDA, INDIA

ENGAGEMENT OF ADVISORS

Directorate General of Hydrocarbons(DGH), under Ministry of Petroleum & Natural Gas, Govt. of India, invites applications for engagement of Advisors in the following disciplines on contract basis:

1. Advisor(Contract Finance)  
2. Advisor(Exploration and Production)

Candidates with qualifications/experience in the respective areas may apply with details.

Interested candidates are required to send their application directly to Head(HR), DGH, OIDB Bhawan, Tower-A, Plot no.2, Sector-73, Noida-201301, INDIA, together with all supporting self-attested documents of relevant qualification and experience, latest by 15th July 2019 (Monday).

Only shortlisted candidates will be intimated and called for personal interaction at DGH.

DGH reserves the right to reject all applications without assigning any reasons thereof. No further communication/enquiry shall be entertained.

Head HR, DGH  
Email: admnhr@dghindia.gov.in
Application for ________________

1. NAME : 
2. PRESENT ADDRESS : 
3. CONTACT DETAILS 
   (Mobile, Landline and E-Mail) : 
4. DATE OF BIRTH (AGE) : 
5. MARITAL STATUS & GENDER : 

6. EDUCATIONAL QUALIFICATIONS:

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<th>SN</th>
<th>Qualification</th>
<th>College/Institute</th>
<th>University</th>
<th>Year of Passing</th>
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7. PROFESSIONAL EXPERIENCE (starting from the latest):

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<th>Position Held</th>
<th>Pay Scale</th>
<th>Organisation</th>
<th>From (dd/mm/yyyy) to (dd/mm/yyyy)</th>
<th>Responsibilities</th>
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8. ACHIEVEMENTS AND AWARDS, IF ANY:
   i) 
   ii) 

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9. REFERENCES (Please provide two references):

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<th>S. N.</th>
<th>Name</th>
<th>Complete Address</th>
<th>E-mail, Mobile and Landline</th>
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It is certified that particulars furnished above are correct and true to the best of my knowledge and belief.

PLACE : SIGNATURE : 
DATE : NAME :
Job Profile

Position: Advisor - Contract Finance (CF)

Educational qualifications: MBA(Finance)/M.Com.

Desirable: Chartered Accountant (C.A.)

Work Experience: Retired from Oil PSUs at a senior position With minimum 25 years of relevant experience, and at least 10 years in Audit, PSCs, Joint Ventures issues such as Royalty, Cess, LDs etc.

Job responsibilities:

- Enabling Govt. Audit of PSCs including appointment of Govt. Auditors, addressing audit exceptions and settlement thereof
- Appointment of auditors by Management Committee - Review
- Participate in management committee meetings, review minutes as finance representative and handling issue arising there from
- Adoption of audited accounts of Exploratory and Production blocks,
- Assisting of Arbitration and court cases, disputes relating to commercial issues arising out of contractual obligations,
- Assisting MOPNG in formulation of Hydrocarbon policies and Petroleum related revenue policies.

Age: Not more than 65 years

Remuneration: As per ONGC guidelines on engagement of retired officials

Tenure: Upto 5 years

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Job Profile

Position: Advisor – Exploration and Production

Educational qualification: B.Tech./B.E. from reputed University

Desirable: Degree in Management

Work Experience: Retired from Oil PSUs at a senior position
With minimum 25 years of relevant experience of atleast 10 years
onshore/offshore field experience in Oil and Gas Exploration and
Production activities, Budgeting, Contracts and Projects Monitoring
Independently handled Oil and Gas Assets/Basins, Strategic Planning,
and proven abilities to handle different Stakeholders and government
agencies

Job responsibilities:

- Advise Govt. of India on the matters related to upstream oil and gas operations, policy planning and implementation,
- Assist in effective execution of govt. of India contracts with various E&P operators across the country, and
- Advice Ministry in taking decisions on Oil economy for effective exploitation of Oil and Gas Reserves and Resources.

Age: Not more than 65 years

Remuneration: As per ONGC guidelines on engagement of retired officials

Tenure: Upto 5 years

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