

Directorate General of Hydrocarbons
Ministry of Petroleum & Natural Gas
Government of India

Sub: Filling up the post of Additional Director General (Exploration) and Additional Director General (Development) in Directorate General of Hydrocarbons, Noida

DGH invites applications from the Officers Central Government or State Government or Union territory Administrations or recognized research institutions or public sectors undertakings or semi-Government or autonomous or statutory organizations, for filling up the post of Additional Director General (Exploration) and Additional Director General (Development) in the Directorate General of Hydrocarbons, on deputation basis, as per eligibility criteria annexed.

Candidates with qualifications/experience in the respective areas may submit their application to Head (HR), DGH, OIBD Bhawan, Tower-A, Plot no.2, Sector-73, Noida-201301, India, together with all supporting self-attested documents of relevant qualification and experience, latest by **25th October 2019** (Friday).

Only shortlisted candidates will be intimated and called for personal interaction. Selected candidates would draw their Pay/Allowances and other facilities from their respective organization in addition to admissible deputation allowance as per Govt. of India guidelines which shall be reimbursed on quarterly basis by DGH.

DGH reserves the right to reject any/all applications without assigning any reasons hereof. No further communication/enquiry shall be entertained.

Head (HR)
Email: dg@dghindia.gov.in;
admnhr@dghindia.gov.in

APPLICATION FORM

(Photo)

ADDITIONAL DIRECTOR GENERAL (EXPLORATION)

ADDITIONAL DIRECTOR GENERAL (DEVELOPMENT)

1. NAME	
2. PRESENT ADDRESS	
3. CONTACT DETAILS (Mobile, Landline, E-Mail)	
4. DATE OF BIRTH (AGE)	
5. MARITAL STATUS & GENDER	
6. PROFESSIONAL QUALIFICATIONS	

No.	Qualification	College/ Institute	University	Year of Passing	Percentage/ Grade
a					
b					
c					

(Rows may be added/deleted)

7. PROFESSIONAL EXPERIENCE (starting from the latest):

No.	Position Held	Pay Scale	Organization	From (dd/mm/yyyy) to (dd/mm/yyyy)	Key Responsibilities
1					
2					

(Rows may be added/deleted)

8. ENUMERATE MAJOR ACHIEVEMENTS:

- (i) -
- (ii) -
- (iii) -

9. REFERENCES (Please provide two references):

No.	Name	Address	Email	Mobile/Landline
1				
2				

It is certified that particulars furnished above are correct and no disciplinary case is either pending or contemplated against me and no penalty, major/minor, have been imposed.

DATE:

PLACE:

NAME:

SIGNATURE:

Eligibility Criteria for post of Additional Director General (ADG) – Exploration and Additional Director General (ADG) – Development

Selection Mode:	Open advertisement	
Appointment:	Deputation or secondment basis	
Term:	Five years or till the incumbent completes the age of superannuation of 60 years, whichever is earlier. The term may be further extended based on mutual agreement between the parent organization and DGH.	
Interview Board:	a) Director General, DGH b) Additional Secretary and Financial Advisor, MoPNG c) Joint Secretary (Exploration), MoPNG	
Parameters	Additional Director General (Development)	Additional Director General (Exploration)
Eligibility	Officers working under the Central Government or State Government or Union territory Administrations or recognized research institutions or public sectors undertakings or semi-Government or autonomous or statutory organizations	
Qualification	Bachelor's Degree in Petroleum/ Chemical / Mechanical Engineering	Master's Degree in Geology/Geophysics/Physics
Experience (Essential)	25 years in officer grade out of which minimum 10 years should be in oil and gas field operations	
Experience (Desirable)	Working experience at senior positions of managing E&P operations, coordination for clearances with various agencies, project monitoring, Policy Formulation and execution preferably in Oil & Gas.	Working experience at senior positions of managing E&P operations, E&P data generation and dissemination, basin modeling, reservoir prospecting and identification of exploration acreages.
Nationality	Indian	
Age	Maximum 55 years on last date of receipt of application	

Pay Scale: Officer for the post of ADG will be placed in Central Government pay matrix level 14 (Rs. 144200 - 218200), annual increment @ 3%.

Dearness Allowance: As applicable to the Central Government revised pay matrix level 14.

Other Allowances:

a) House Rent Allowance, Medical Allowance, Conveyance Facility, etc. as admissible to an officer under the Central Government in the revised pay scale;

Or

Allowances & perquisites as admissible to the incumbent in his parent organization considering his posting in pay matrix level 14 or equivalent rank in the parent organization.

(The officer will have to exercise the option to choose the pay and allowances of his parent cadre or the package admissible in DGH at the time of joining, which would not be changed subsequently)

- b) Pay Protection: (Applicable only if there is a difference in pay level/grade) In addition to the above, the candidate shall be allowed to be paid a monthly compensation package representing the difference between the candidate's Basic Pay plus Dearness Allowance in Central Government pay scale of level 14 and the Basic Pay plus Dearness Allowance which would have been admissible to the candidate from time to time in the parent organization in the equivalent rank. The compensation package will undergo changes to ensure that the total emoluments drawn as ADG should not be less than the total emoluments at any time had the candidate continued in the parent organization in the equivalent rank. Further, all the statutory contributions whether from the employee side or the employer side including all the benefits as admissible to the candidate in the equivalent rank, will be allowed to the candidate.

Director General – DGH will be vested with the authority to decide /modify terms and conditions of engagement.
