

ENGAGEMENT OF ADVISOR/OFFICER (COORDINATION) ON CONTRACT/DEPUTATION BASIS

Directorate General of Hydrocarbons (DGH), under Ministry of Petroleum & Natural Gas, Govt. of India, invites applications for engagement as Advisor/Officer (Coordination) on contract/deputation basis for facilitating E&P operations in the Andaman & Nicobar Basin area.

Eligibility & Experience criteria :-

- Superannuated officers (age not more than 63 years as on 01.08.2020) retired from Senior level position under All India Services, Central Government Services, Andaman & Nicobar Administration, CPSEs and Defense Services, having minimum 03 years' experience of working in the Andaman and Nicobar Islands preferably with Andaman & Nicobar Administration.
- Serving Senior Officers under All India Services, Central Government Services, Andaman & Nicobar Administration, CPSEs and Defense Services with 15 years' service in their respective organizations having minimum 03 years working experience in Andaman and Nicobar Islands, preferably with Andaman & Nicobar administration.
- Good communication and networking skills would be desirable.

Scope of work :-

- (a) Liaison and coordination activities for smooth conduct of E&P operations including seismic survey in Andaman & Nicobar basin.
- (b) Representing DGH in interactions with Andaman & Nicobar Administration for coordinating all permissions and statutory clearances for facilitating E&P operators.
- (c) Representing DGH in interactions with Defense/Coast Guard and other security establishments for coordination of E&P operations by contractors.
- (d) Interactions with government agencies for obtaining Environment/Forest clearances and flagging issues that may impact operations.
- (e) Coordination with Shipping/Aviation with respect to seismic and/or aerial surveys that may be undertaken.

Duration of Engagement: -

The assignment shall be for an initial period of 24 months, extendable for a further period of 12 months depending upon DGH requirement.

Place of Posting :

Advisor/Officer (Coordination), Andaman basin will be based in Port Blair, Andaman & Nicobar Islands for 15 days in a month on an average and be available for meetings with concerned agencies as and when required by DGH. He may have to travel to Delhi/Noida for co-ordination with the agencies concerned or additional assignments, as required.

Remuneration: -

(a) Retired Officers:

Retired officers engaged as Advisor(Coordination) will be paid remuneration as per the prevailing Government of India rules.

Official Travel/Tour expenses will be reimbursed as per the entitlement of the post last held.

(b) Serving Officers :

Serving Officers will be considered for appointment on deputation basis and will receive the pay and allowances of the parent organization plus deputation allowance as applicable.

Official Travel/Tour expenses will be reimbursed as per the entitlement of the post held in parent organization.

The application of serving employees must be routed through proper channel.

Other Facilities: *

- (a) Furnished accommodation at Port Blair.
- (b) Lump sum payment of Rs. 45,000/- p.m (to cover various job related expenses like transport/conveyance, Communication, Secretarial assistance, contingencies etc.)

*** In case of selection of a serving officer, the candidate will be required to exercise the option either to avail the above facilities as admissible under the rules of parent organization or as mentioned above.**

Interested candidates meeting the eligibility & experience criteria are required to send their applications in the format (attached) directly to Shri Prashank Chandra, Senior Manager(HR), DGH together with all supporting self-attested documents of relevant qualifications and experience latest by 05.10.2020 through e-mail at admnhr@dghindia.gov.in. Eligible Serving Officers may send an advance application through email. However, their candidature will be considered only if their applications are received through proper channel.

Only shortlisted candidates will be intimated and invited for personal interaction which will be held through video-conference, date and time of which will be informed in advance.

Head (HR & Admin), DGH
e-mail:admnhr@dghindia.gov.in

APPLICATION FORM

ADVISOR/OFFICER(COORDINATION)

(Photo)

| 1. NAME | | | | | |
|--|---------------|-----------------------|------------|--------------------|----------------------|
| 2. PRESENT ADDRESS | | | | | |
| 3. CONTACT DETAILS (Mobile, Landline, E- Mail) | | | | | |
| 4. DATE OF BIRTH (AGE as on 01.08.2020) | | | | | |
| 5. MARITAL STATUS & GENDER | | | | | |
| 6. PROFESSIONAL QUALIFICATIONS | | | | | |
| No. | Qualification | College/ Institute | University | Year of Passing | Percentage/ Grade |
| a | | | | | |

(Rows may be added)

7. PROFESSIONAL EXPERIENCE (starting from the latest):

| No. | Position Held | Pay Scale | Organization | From (dd/mm/yyyy) to (dd/mm/yyyy) | Key Responsibilities |
|-----|------------------|-----------|--------------|---|-------------------------|
| 1 | | | | | |

(Rows may be added)

8. ENUMERATE MAJOR ACHIEVEMENTS:

9. REFERENCES (Please provide two references):

| No. | Name | Address | Email | Mobile/Landline |
|-----|------|---------|-------|-----------------|
| 1 | | | | |
| 2 | | | | |

It is certified that particulars furnished above are correct and no disciplinary case is either pending or contemplated against me and no penalty, major/minor, have been imposed.

DATE:

SIGNATURE:

PLACE:

NAME: