

DIRECTORATE GENERAL OF HYDROCARBONS

Ministry of Petroleum & Natural Gas, Govt. of India
OIDB Bhavan, Tower-A, Plot-2, Sector-73, NOIDA, INDIA

VACANCIES FOR DEPUTATION POSTING

Directorate General of Hydrocarbons (DGH) is the technical arm of Ministry of Petroleum & Natural Gas, vested with responsibility of monitoring the activities of various Upstream Oil and Gas companies engaged in exploration and production of Hydrocarbons resources across India, on behalf of Govt. of India.

DGH is primarily being manned by Officers on deputation from CPSEs such as IOCL, HPCL, GAIL, BPCL, ONGC, OIL, Coal India Limited, NTPC, NRL and Central Govt. Officers, with multi-disciplinary teams, driving the mandate of Govt. of India in the Energy Sector. Apart from Oil and Gas, DGH is also actively encouraging new initiatives in Unconventional Energy sources such as CBM, Shale Oil and Gas, and other alternate energy resources.

A stint in DGH provides excellent opportunity to professionals to utilize their skills in developing new processes/systems to facilitate better work practices in the Industry, and to directly contribute in framing key policies for the sector. DGH is a close-knit organisation with minimal hierarchy, providing congenial environment for innovative thinking with empowerment, and fosters the spirit of collaboration & teamwork in cross-functional groups, working towards common objectives.

Professionals get to sharpen their managerial/ technical skills by working closely with senior level decision makers of Govt. of India, grooming them for senior leadership positions.

DGH invites applications from enthusiastic and result-oriented professionals with experience in following domains, at various levels, on deputation basis:

Discipline	Eligibility criteria
Chemistry, Drilling, Geology, Geophysics, Reservoir, Instrumentation, Production	1) Regular employees from Central Govt. Oil PSE's 2) Min. 5 years work experience 3) Below 40 years of age
Legal, Environment(HSE), Finance, Programming, Materials Management, HR&Admin.	1) Regular employees from any Central Govt. PSE's (Navratna/Maharatna) or Central Govt. services 2) Min. 5 years work experience 3) Below 40 years of age

Candidates with qualifications/experience in the respective areas should apply in the attached prescribed format, through proper channel, with NOC from their cadre controlling Competent Authority and in accordance with the HR/deputation policy of the respective Organisations.

Applications routed through proper channel must reach ED&Head(HR), DGH, OIDB Bhawan, Tower-A, Plot no.2, Sector-73, Noida-201301, INDIA, together with all supporting self-attested documents of relevant qualifications and experience, latest by **27th January 2021 (Wednesday)**.

Only shortlisted candidates will be intimated and called for selection process through proper channel.

Terms and conditions of deputation to DGH:

Place of posting	:	NOIDA (NCR)
Deputation Tenure	:	5 years
Designation at DGH	:	As per parent Organisation or as specified by DGH
Pay and Allowances	:	As admissible in parent Organisation
Accommodation / HRA	:	To be availed from parent Organisation or admissible HRA
PRP, if any	:	As admissible in parent Organisation
Vehicle maintenance	:	As admissible in parent Organisation
Deputation Allowance	:	As per rules of parent Organisation
Loans & Advances	:	As admissible in parent Organisation
Benefits and Entitlements	:	As admissible in parent Organisation
Reimbursements	:	As admissible in parent Organisation
Personal Claims	:	As admissible in parent Organisation
TTA and TA/DA	:	As admissible in parent Organisation
Training & Development	:	As admissible in parent Organisation & DGH rules
Office facilities in DGH	:	As per DGH rules and practices

DGH reserves the right to reject any or all applications without assigning any reasons thereof. No further communication/enquiry shall be entertained.

Head – HR, DGH
Email: admnhhr@dghindia.gov.in

Application for Post/Discipline: _____

(No rows/column should be left blank)

1. **NAME & EMP. No.** :
2. **PRESENT ADDRESS** :
3. **CONTACT DETAILS**
(Mobile, Landline and E-Mail) :
4. **MS Teams/Skype ID** :
5. **DATE OF BIRTH (AGE)** :
6. **MARITAL STATUS & GENDER** :
7. **PROFESSIONAL QUALIFICATIONS:**

Paste your recent colored passport sized photograph here

SN	Qualification	College/Institute	University	Year of Passing	Percentage/Grade

(Rows may be added/deleted)

8. **PROFESSIONAL EXPERIENCE** (starting from the latest) Last Pay-slip to be attached:

SN	Position Held	Pay Scale	Organisation	From (dd/mm/yyyy) to (dd/mm/yyyy)	Major Responsibilities
1					
2					

(Rows may be added/deleted, Maximum of One additional self-certified signed page may be added)

9. **POSTING HISTORY:**

S.N.	Organisation	Place	MM/Year(from)	MM/Year(to)
1				
2				
3				

(Rows may be added/deleted)

10. **ACHIEVEMENTS AND AWARDS, IF ANY:**

- i.
- ii.

(Rows may be added/deleted)

11. **REFERENCES (Please provide two references):**

S.N.	Name	Complete Address	E-mail, Mobile and Landline
1			
2			

12. **ANY OTHER RELEVANT INFORMATION/CONSTRAINTS , IF ANY:**

It is certified that particulars furnished above are correct and no disciplinary case is either pending or contemplated against me and no penalty, major/minor, have been imposed.

PLACE:

SIGNATURE :

DATE:

NAME :

Note: The afore-mentioned service particulars are to be verified/certified by the Competent Forwarding Authority, alongwith Vigilance Status, PAR/ACR ratings/marks (last 3 years)and sparability time-lines.