



Ministry of Petroleum & Natural Gas Government of India

NOTICE FOR INVITING EXPRESSION OF INTEREST FOR HIRING COMPANY LEASED ACCOMMODATION

DGH, Ministry of Petroleum & Natural Gas, Government of India, invites EOI from interested legal owner/ authorised representative for providing suitable accommodation on lease for Senior Officer of DGH.

Requirement: 4BHK flat+ Servant Room, 2600 to 2734 sqft. built-up area, 01 car parking in reputed gated residential society. Detailed qualifying requirements, and price format are available at website- <https://dghindia.gov.in/tenders?type=post&pageType=document&parentId=71>

The Expression of Interest (EOI) window opens from **September 26, 2026**. Interested parties must submit their interest along with requisite documents through email to hod-hra@dghindia.gov.in latest by **October 09, 2026 (Friday)**.

Directorate General of Hydrocarbons (DGH),
OIDB Bhawan, Tower A, Plot No. 2, Sector 73, Noida – 201301
Tel: +91-120-2472000 | E-mail- hod-hra@dghindia.gov.in



Ministry of Petroleum & Natural Gas Government of India

सूचना: कंपनी लीज़ आवास को किराए पर लेने के लिए अभिरुचि की अभिव्यक्ति आमंत्रित करना

हाइड्रोकार्बन महानिदेशालय, पेट्रोलियम एवं प्राकृतिक गैस मंत्रालय, भारत सरकार, हाइड्रोकार्बन महानिदेशालय, के वरिष्ठ अधिकारी हेतु उपयुक्त लीज़ आवास प्रदान करने के लिए इच्छुक कानूनी मालिक/अधिकृत प्रतिनिधि से रुचि की अभिव्यक्ति (EOI) आमंत्रित करता है।

आवश्यकता: 4BHK फ्लैट + सर्वेंट रूम, 2600 से 2734 वर्ग फुट तक निर्मित, किसी प्रतिष्ठित गेटेड रेजिडेंशियल सोसाइटी में 01 कार पार्किंग सहित। योग्यता से जुड़ी विस्तृत शर्तें और कीमत का फॉर्मेट वेबसाइट <https://dghindia.gov.in/tenders?type=post&pageType=document&parentId=71> पर उपलब्ध है।

रुचि की अभिव्यक्ति विंडो **26 सितंबर, 2026** से खुलेगी। इच्छुक पार्टियों को अपनी रुचि ज़रूरी दस्तावेज़ के साथ ईमेल के माध्यम से hod-hra@dghindia.gov.in पर **09 अक्टूबर, 2026 (शुक्रवार)** तक भेजने होंगे।

हाइड्रोकार्बन महानिदेशालय (DGH),
OIDB भवन, टावर A, प्लॉट संख्या- 2, सेक्टर- 73, नोएडा - 201301
फोन: +91-120-2472000 | ईमेल: hod-hra@dghindia.gov.in

1. Qualifying requirements

Sl. No.	Requirement	Specification / Minimum Requirement	Documentary Evidence / Compliance/ Remarks
1	Type of Accommodation	Residential flat/apartment in a premium / reputed gated residential society	Society details / photographs / brochure, if applicable
2	Location	Within 5 km radius of OIDB Bhawan, Plot No. 02, Sector 73, Noida	Property address and location details
3	Configuration	4 BHK + Servant Room	
4	Approx. Built-up Area	2600 - 2734 sq. ft.	Property documents / floor plan
5	Attached Bathrooms	Minimum 03 bathrooms with 25L geyser in all bathrooms, shower, towel rail, wash basin, water jet spray/ hand faucet, Toilet paper holder, taps for washing machine	Property details / floor plan
6	Servant Quarter	Separate servant room with attached bathroom	
7	Furnishing	Semi-furnished accommodation- built in wardrobe in all room, curtain rod	Self-declaration / physical inspection
8	Electrical Fixtures	Adequate lights and ceiling fans in all rooms and required areas, provision for Window / Split AC in each room, call bell point with image display system	Self-declaration / physical inspection
9	Water Purification	Aquaguard / RO water purifier	Self-declaration / physical inspection
10	Kitchen	Modular/functional kitchen with chimney and essential fittings, cooking platform, kitchen sink with drain board, facility for IGL pipeline where applicable	Self-declaration / physical inspection
11	Society Facilities	Gated society with 24x7 security, controlled access, lifts, power backup and other standard premium-society facilities	-do-
12	Parking	At least one dedicated car parking space	Property documents

Sl. No.	Requirement	Specification / Minimum Requirement	Documentary Evidence / Compliance/ Remarks
13	Water & Power	Continuous/adequate water supply and reliable electricity supply, with power backup for essential common areas	Self-declaration
14	Condition of Flat	Flat should be in good, clean, habitable and well-maintained condition at the time of possession	physical inspection
15	Possession	The offered accommodation should be ready for occupation and capable of being handed over within 07 days from acceptance / finalisation of the offer.	Bidder's undertaking
16	Legal Status	The property should have clear ownership/title and should be legally permissible for residential leasing. The bidder should be the legal owner/ authorised representative of the offered residential property.	Ownership document / authorisation letter
17	Maintenance	Society maintenance and other applicable charges shall be clearly indicated by the bidder in the financial offer.	
18	Inspection	The property shall be made available for physical inspection/site visit by the committee /authorised representatives.	Undertaking
19	Lease Period	Lease period may be 11 months subject to termination with 1 month notice	Undertaking
20	Compliances	The property should comply with all applicable building, society and local authority requirements for residential occupation.	Bidder's declaration / relevant documents
21		The bidder should submit complete details of the property, including location, area, configuration, floor, society name, parking and amenities.	Property information sheet
22	Compliances	The bidder should not have any conflict of interest that would prevent entering into the proposed lease arrangement.	Declaration

2. Price Format

Sl. No.	Price Component	Quoted Amount (Rs.) (per Month)
1	Monthly Rent	
2	Monthly Maintenance and any other applicable charges	
	Total (1+2)	