

DIRECTORATE GENERAL OF HYDROCARBONS
(Under the Ministry of Petroleum & Natural Gas, Govt. of India)
OIDB Bhavan, Tower-A, Plot-2, Sector-73, NOIDA, INDIA

Directorate General of Hydrocarbons (DGH), under Ministry of Petroleum & Natural Gas, Govt. of India, invites applications from eligible persons for the following positions purely on contract basis:

1. Jr. Consultant / Consultant (Environment) – 1 No.
2. Advisor (Contract) – 1 No.
3. Consultant (Reservoir) – 2 Nos.
4. Associate (Map & Drawing) – 1 No.
5. Associate / Consultant (Geophysics) – 1 No.
6. Associate (GIS – Specialist) – 1 No.
7. Consultant (Geology) – 1 No.
8. Consultant (MM) – 1 No.
9. Associate (Data Analyst) – 1 No.
10. Associate (Legal) – 3 Nos.
11. Associate (IT-Security) – 1 No.
12. Associate (IT-Cloud Infra) – 1 No.
13. Associate (Contract Finance) – 2 Nos.
14. Advisor (Audit) – 1 No.
15. Associate / Jr. Consultant (HR/Administration) – 1 No.
16. Associate (HR / Administration) – 2 Nos.

Interested candidates are required to send their applications by e-mail on: dghrecruitment@dghindia.gov.in, in the prescribed format together with all supporting self-attested documents of relevant qualifications and experience, latest by __/__/2024 (---day).

Only shortlisted candidates will be intimated and invited for further selection process. DGH reserves the right to reject any/all applications without assigning any reasons thereof. No further communication/enquiry shall be entertained.

Head (HR), DGH
Email ID: dghrecruitment@dghindia.gov.in

SN	Parameter	Detailed description
1	Name of the Post and numbers	Junior Consultant / Consultant (Environment) - 1 Number
2	Working location for the Incumbent(s)	DGH, Noida (UP)
3	Essential Qualification(s): Desirable Qualifications, if any:	Graduate in Engineering/post graduate degree in science preferably in Environment discipline with minimum 60% marks from Govt. recognized University/ Institution as per UGC/AICTE norms.
4	Work Experience profile:	6+ years of relevant experience
5	Requisite skill sets: Desired skill sets: - Technical - Managerial	<p>Expertise in Petroleum Sector/other industries in Environment related Clearance issues. Knowledge of GIS application and analysis.</p> <p>Experience in Co-ordination with various Ministries for expediting pending issues, knowledge of Environment & Forestry Acts/Rules.</p> <p>Co-ordination with different departments in DGH and different Ministries/State Govt./operators to pursue status and progress of environment clearances. Analysis of Status of environmental, CRZ, forest and wildlife clearances in 'Parivesh' portal maintained by Ministry of Environment, Forest, and Climate Change. Maintaining Data bank on environment related clearances for effective monitoring by uploading clearance related information and supporting papers in clearance facilitation portal maintained by DGH. Preparation and Summarization of pendency of projects for providing information to Empowered Co-ordination Committee. Develop SOPs for various clearances processes on matters related to environment and forest in E&P sector.</p>
6	Preferred status: (Working and below 60 years of age or Retired Govt./CPSEs etc.)	-

7	Age bracket (range):	Not more than 40 years as on the closing date of receipt of applications.
8	Recommended sources: (Upstream/Downstream Oil CPSEs /Any CPSEs/Central Govt./State Govt. or any Other Sources)	Other Sources
9	In case of other sources, please give your suggestions:	-
10	Remuneration suggested: (per month)	INR 1,00,000/- to 1,25,000/- (for Jr. Consultant Level) INR 1,60,000/- to 2,00,000/- (for Consultant Level)
11	Boarding, Lodging and travel facilities, admissibility/requirement	-
12	Tenure of engagement/ deputation (in months) (Extendable up to, if any)	3 years, extendable by 2 more on a mutual basis and as per requirement of DGH

SN	Parameter	Detailed description
1.	Name of the Post and numbers	Advisor (Contract) – 1 Number
2.	Working location for the Incumbent (s)	DGH, Noida (UP)
3.	Essential Qualification(s) Desirable Qualifications, if any:	Post Graduate degree in Applied Geology/Applied Geophysics with minimum 60% (From a Govt. recognized University/Institute approved by UGC/AICTE)
4.	Experience profile:	Minimum 30 years relevant experience in reputed E&P sector organisation (s) out of which at least 12 years must be in a major Oil & Gas Company Managing/ handling E&P contracts.
5.	Required skill sets: Desired skill sets: • Technical • Managerial	<ul style="list-style-type: none"> • Have a complete understanding of the Indian E&P contract regimes. • Knowledge of Indian Sedimentary Basins and data sets of hydrocarbon E&P industry • Hands-on experience in working with industry-standard data management software. • Experienced in examining all critical matters related to PSC/RSC/DSF/CBM and negotiating with NOCs, IOCs and private players. • Have detailed knowledge of PNG Rules, the ORD Act and other related GOI policies. • Skilled in coordinating with operators working in Domestic and Overseas basins for investment promotion.
6.	Preferred status: (Working and below 60 years of age or Retired Govt./CPSEs etc.)	–
7.	Age bracket (range):	Not more than 62 years as on the closing date of applications
8.	Recommended sources: (Upstream/Downstream oil CPSEs / any CPSEs/ Central Govt./State Govt. or any Other Sources)	–
9.	In case of other sources, please	–

	give your suggestions:	
10.	Remuneration suggested: (per month)	INR 2,40,000/- to 3,00,000/-
11.	Boarding, Lodging and travel facilities, admissibility / requirement	NA
12.	Tenure of engagement/deputation (in months) (Extendable up to, if any)	2 years, extendable by 1 year on a mutual basis and as per requirement of DGH

SN	Parameter	Detailed description
1.	Name of the Post and numbers	Consultant (Reservoir) - 01 Number
2.	Working location for the incumbent(s)	DGH, Noida (UP)
3.	Essential Qualification(s) Desirable Qualifications, if any:	B. Tech (Petroleum Engineering /Chemical Engineering) or equivalent with a minimum of 60 % marks and more than 75% marks in Standard- XII M. Tech or PhD (Petroleum Engineering). Desirable qualification not a mandatory requirement for more than 25 years of experience. (From a Govt. recognised University/Institute approved by UGC/AICTE)
4.	Experience profile:	Minimum 20 years of relevant experience in reputed E&P sector organization (s) with field experience of 2 years.
5.	Desired skill sets:	<ul style="list-style-type: none"> • Reservoir modelling and simulation analytical reservoir engineering • Preparation of Field Development Plan, Well-testing design & Interpretation knowledge and knowledge of Reserves classification Software: MBal, Petrel RE and Eclipse, CMG OFM, Prosper etc. Experience in reservoir management, database management and Economic analysis • Additional experience of at least 3 years in simulating EOR processes such as polymer, ASP flooding and other advanced processes
6.	Preferred status: (Working and below 60 years of age or Retirement Govt./	-
7.	Age bracket (range):	Not more than 55 years as of closing date of applications
8.	Recommended sources: (Upstream/Downstream Oil CPSEs/Any CPSEs/Central Govt./State Govt. or any Other Sources	-
9.	In case of Other sources, please give your suggestion:	-
10.	Remuneration suggested: (per month)	INR 1,60,000/- to 2,00,000/-

11.	Boarding, Loading and travel facilities, admissibility/requirement	NA
12.	Tenure of engagement/deputation (in months) (Extendable upto, if any)	2 years, extendable by 1 year on a mutual basis and as per the requirement of DGH

SN	Parameter	Detailed description
1	Name of the Post and numbers	Consultant (Reservoir) – 01 Number
2	Working location for the Incumbent(s)	DGH, Noida (UP)
3	Essential Qualification(s): Desirable Qualifications, if any:	B. Tech (Petroleum Engineering /Chemical Engineering) or equivalent with a minimum of 50 % marks and more than 75 % marks in Standard- XII M. Tech (Petroleum Engineering/ Natural Gas Engineering)
4	Experience profile: i.e. - Minimum years of experience - E&P-related exposure - Field experience requirements - Hands-on skills - Administrative/Liaison acumen - Any other requirements	10 Hands-on Experience on MBAL, GAP, PROSPER, DCA, Well Test Analysis, conventional Oil & Gas well Testing Analysis, Petroleum Economics
5	Desired skill-sets: - Technical - Managerial	MS Office tools
6	Preferred status: (Working and below 60 years of age or Retired Govt./CPSEs etc.)	Working and below 50 years of age
7	Age bracket (range):	Not more than 50 years of age on the closing date of applications
8	Recommended sources: <i>(Upstream/ Downstream Oil CPSEs / Any CPSEs/ Central Govt./ State Govt. or any Other Sources)</i>	Private or PSU
9	In case of Other sources, please give your suggestions:	NA
10	Remuneration suggested: (per month)	INR 1,60,000/- to 2,00,000/-
11	Boarding, Lodging and travel facilities, admissibility/requirement	As per industry norm
12	Tenure of engagement/ deputation (in months) (Extendable upto, if any)	3 years, extendable by 2 years on a mutual basis and as per requirement of DGH

SN	Parameter	Detailed description
1	Name of the Post and numbers	Associate (Map & Drawing)- 01 Number
2	Working location for the Incumbent(s)	DGH, Noida (UP)
3	Essential Qualification(s): Desirable Qualifications, if any:	Science graduate with basic computer skills
4	Experience profile: i.e. <ul style="list-style-type: none"> - Minimum years of experience - E&P-related exposure - Field experience requirements - Hands-on skills - Administrative/Liaison acumen - Any other requirements 	1-2 Years of minimum experience desirable basic knowledge of E&P Industry
5	Desired skill-sets: <ul style="list-style-type: none"> - Technical - Managerial 	<ol style="list-style-type: none"> 1. Maintaining datasheet of pending PEL/PMLs of all regimes to take up the cases at various levels. 2. Custodian of all files belonging to L&L section and to provide to other sections whenever required. To maintain proper record of files. 3. Updating the records of Nomination PELs & PMLs blocks. 4. Maintaining records of all PML regrant applications of Nomination regime in PEL PML Application system (POMS portal). 5. To Coordinate with NDR department for verifying the Maps and coordinates of all applied Nomination PEL and PML applications for regrant. 6. It is preferred to have some basic knowledge of PNG Rule 1959 and its amendments, ORD Act 1948 and other relevant rules and acts pertaining to Oil and Gas sector.
6	Preferred status: (Working and below 60 years age or Retirement Govt./CPSE etc.	Working and below 60 years age.
7	Age bracket (range):	30-45 years
8	Recommended sources: <i>(Upstream/ Downstream Oil CPSEs</i>	Upstream

	<i>/Any CPSEs/ Central Govt./ State Govt. or any Other Sources)</i>	
9	In case of Other sources, please give your suggestions:	-
10	Remuneration suggested: (per month)	INR 72,000/- to 90,000/-
11	Boarding, Lodging and travel facilities, admissibility/requirement	NA
12	Tenure of engagement/ deputation (in months) (Extendable upto, if any)	3 years, extendable by 2 years on a mutual basis and as per requirement of DGH

		acquired, processed, and interpreted data along with associated reports to the NDR. Capable of efficiently processing online and offline data requests, managing invoicing and dispatching of data to operators. Knowledge/experience of the complete sphere of Geoscientific data like Seismic (raw, processed, gathers, inversion etc.), Gravity, Magnetic, Core, Geochemical, Airborne, Remote Sensing data
6.	Preferred status: (Working and below 60 years of age or Retired Govt./CPSEs etc.)	-
7.	Age bracket (range):	Not more than 45 years as on the closing date of applications
8.	Recommended sources: (Upstream/Downstream oil CPSEs / any CPSEs/ Central Govt./State Govt. or any Other Sources)	-
9.	In case of other sources, please give your suggestions:	-
10.	Remuneration suggested: (per month)	INR 72,000/- to 90,000/- (for Associate level) INR 1,60,000/- to 2,00,000/- (for Consultant level)
11.	Boarding, Lodging and travel facilities, admissibility / requirement	NA
12.	Tenure of engagement/deputation (in months) (Extendable upto, if any)	3 years, extendable by 2 year on a mutual basis and as per the requirement of DGH

SN	Parameter	Detailed description
1	Name of the Post and numbers	Associate (GIS Specialist) – 1 Number
2	Working location for the Incumbent(s)	DGH, Noida (UP)
3	Essential Qualification(s): Desirable Qualifications, if any:	<p>1. Master's degree in geography/geoinformatics/GIS or B.E./B. Tech. in Civil.</p> <p>Or</p> <p>2. Graduate with a 2-year certification/diploma in Draughtsman Civil.</p>
4	Experience profile: i.e. <ul style="list-style-type: none"> - Minimum years of experience - E&P-related exposure - Field experience requirements - Hands-on skills - Administrative/Liaison acumen - Any other requirements 	<p>Minimum 10 years experience of working in GIS activities of upstream oil and gas sector (E&P) in case of qualification mentioned at (1) above.</p> <p>or</p> <p>Minimum 20 years experience of working in GIS activities of upstream oil and gas sector (E&P) in case of qualification mentioned at (2) above.</p> <p>with</p> <p>(a) At least 3 years of experience in GIS work in a National Data Repository or E&P data centre of a large E&P Company.</p> <p>(b) Expertise in handling GIS work, viz., preparing GIS Datasets, maps, reports and specialised queries, compiling Geographic and cultural data such as state boundaries, defence and forest boundaries, culture boundaries, petroleum license boundaries, block boundaries, etc.</p> <p>(c) Understanding of Geological & geophysical features in a sedimentary basin area on map/sections, Ability to prepare base map containing well and seismic lines using ArcGIS and importing/exporting data to/from other software and transforming digital data to/from various cartographic system.</p> <p>(d) Expert skill with hands-on experience in industry standard software like ArcGIS, and QGIS. Cartography and drafting illustration skills; Skilled in ArcMap, AutoCAD, Geographix and Global Mapper.</p> <p>(e) Knowledge of the Indian E&P sector: Relevant Govt. Policies such as NELP and HELP of awarding E&P blocks in PSC and RSC (OALP/DSF/CBM) contract regimes., E&P data policy of NDR, Geospatial Policy etc.</p>

5	Desired skill-sets: <ul style="list-style-type: none"> - Technical - Managerial 	<p>Strong understanding of geodatabases & Ability to work with vector and raster datasets.</p> <p>Ability to use and edit shapefiles and working with different coordinate systems, map projections, and datum.</p> <p>Ability to independently manage multiple assignments, determine and set job task priorities, and work with limited direct supervision.</p> <p>Familiarity with popular G & G software packages such as Petrel, Petro Bank etc. in relation to application/interface with GIS softwares.</p> <p>Experience working in multidisciplinary teams including geologists, geophysicists, and engineers.</p>
6	Preferred status: (Working and below 60 years of age or Retired Govt./CPSEs etc.)	Working and below 60 years of age
7	Age bracket (range):	Not more than 55 years of age as of the closing date of receipt of applications
8	Recommended sources: <i>(Upstream/Downstream Oil CPSEs /Any CPSEs/Central Govt./State Govt. or any Other Sources)</i>	Other Sources
9	In case of Other sources, please give your suggestions:	Open market
10	Remuneration suggested: (per month)	INR 72,000/- to 90,000/-
11	Boarding, Lodging and travel facilities, admissibility/requirement	NA
12	Tenure of engagement/deputation (in months) (Extendable upto, if any)	03 years, extendable by another 02 years on a mutual basis and as per requirement of DGH

SN	Parameter	Detailed description
1	Name of the Post and numbers	Consultant (Geology)-01 Number
2	Working location for the Incumbent(s)	DGH, Noida (U.P.)
3	Essential Qualification(s): (Full-time course) Desirable Qualifications, if any:	Post Graduate degree in Geology with a minimum 55%. (From a Govt. recognized University/Institute)
4	Experience profile: i.e. - Minimum years of experience - E&P-related exposure - Field experience requirements - Hands-on skills - Administrative/Liaison acumen - Any other requirements	Minimum 15 years relevant experience in reputed E&P sector organization (s) out of which at least 07 years must be in the E&P Data Centre of a large company/National Data Repository of any Country. -In-depth knowledge of various G&G data types, particularly of raw and field 2D/3D seismic data and their formats. -Strongly skilled in performing QC and loading/unloading of geological/geophysical, petrophysical, and well data into the NDR database/Company's database while ensuring accuracy and completeness. -Hands-on experience in working with industry-standard data management software such as Petro Bank and ProSource. --Knowledge of the Indian E&P sector and policy regimes, regulatory framework and strong coordination skills with operators/stakeholders
5	Desired skill sets: - Technical - Managerial	-Proficient in managing day-to-day subsurface data operations, including assessment, loading, validation, and quality control of the NDR (National Data Repository) database. -Proficient in managing projects for data visualization in various G&G applications. -Capable of efficiently processing online and offline data requests from users, manage delivery of data to operators/stakeholders. -Experience of working with multi-disciplinary teams comprising of

		Geologists, Geophysicists & Petrophysicists etc. -Capable of ensuring timely delivery of requested data and associated reports to Operators after required quality checks.
6	Preferred status: (Working and below 60 years of age or Retired Govt./CPSEs etc.)	Working and below 60 years of age
7	Age bracket (range):	Not more than 50 years of age on the closing date of applications
8	Recommended sources: <i>(Upstream/ Downstream Oil CPSEs / Any CPSEs/ Central Govt./ State Govt. or any Other Sources)</i>	Other Sources
9	In case of other sources, please give your suggestions:	Open Market
10	Remuneration suggested: (per month)	INR 1,60,000/- to 2,00,000/-
11	Boarding, Lodging and travel facilities, admissibility/requirement	NA
12	Tenure of engagement/deputation (in months) (Extendable up to, if any)	3 years, extendable by another 2 years on a mutual basis and as per requirement of DGH

SN	Parameter	Detailed description
1	Name of the Post and numbers	Consultant (MM) – 01 Number
2	Working location for the Incumbent(s)	DGH, Noida (UP)
3	Essential Qualification(s): Desirable Qualifications, if any:	Graduate degree in Mechanical/ Electrical/Civil/Instrumentation /Petroleum/ Applied Petroleum/ Chemical Engineering (min. 60% marks/First Class) (From a Govt. recognized University/Institute as per UGC/AICTE norms)
4	Experience profile: i.e. - Minimum years of experience - E&P related exposure - Field experience requirements - Hands-on skills - Administrative/Liaison acumen - Any other requirements	Minimum 10 years relevant experience in reputed organisation(s)
5	Desired skill-sets: - Technical - Managerial	<ul style="list-style-type: none"> • Procurements (Indigenous/Imports) of Goods and Services, • Good hands on experience of Government-e-Marketplace. • Exposure of e-bidding process in Central Public Procurement Portal. • Awareness of Rules and procedures, and procurement methods in private/Govt. sectors • Awareness of Government procurement manuals, General Financial Rules, CVC guidelines etc. • Knowledge of Taxation Issues, liaison with banks etc. would be an added advantage.
6	Preferred status: (Working and below 60 years age or Retired Govt./CPSEs etc.)	-
7	Age bracket (range):	Not more than 35 years as on closing date of applications
8	Recommended sources: <i>(Upstream/ Downstream Oil CPSEs</i>	-

	<i>/ Any CPSEs/ Central Govt./ State Govt. or any Other Sources)</i>	
9	In case of Other sources, please give your suggestions:	-
10	Remuneration suggested: (per month)	INR 1,60,000 to 2,00,000/-
11	Boarding, Lodging and travel facilities, admissibility/requirement	NA
12	Tenure of engagement/deputation (in months) (Extendable upto, if any)	3 years, extendable by 2 years on a mutual basis and as per requirement of DGH

SN	Parameter	Detailed description
1	Name of the Post and numbers	Associate (Data Analyst)-01 Number
2	Working location for the Incumbent(s)	Directorate General of Hydrocarbons, Noida
3	Essential Qualification(s): Desirable Qualifications, if any:	Bachelors or master's in computer science, Computer Engineering, Data Science, Applied Mathematics, MCA or equivalent from a Govt. recognized University/Institute approved by UGC/AICTE.
4	Experience profile: i.e. <ul style="list-style-type: none"> - Minimum years of experience - E&P related exposure - Field experience requirements - Hands-on skills - Administrative/Liaison acumen - Any other requirements 	Minimum 2 years of relevant work experience in dashboard design/ data visualization etc.
5	Desired skill-sets: <ul style="list-style-type: none"> - Technical - Managerial 	<p>Must have relevant working experience in an analytical role involving data extraction and analysis.</p> <p>Must have relevant working experience in visualization tools (e.g. Microsoft Power BI).</p> <p>Build models and tools using machine learning, statistical modeling, probability and decision theory, and other quantitative techniques.</p> <p>Identifying relevant data sources for business needs and prepare data in a proper manner to extract insights from data sets and identifying trends and patterns to develop interactive dashboards.</p> <p>Understand the business reality behind large sets of data and develop meaningful analytic solutions.</p> <p>Innovate by adapting to new modeling techniques and procedures. Improve upon</p>

		<p>existing methodologies by developing new data sources, testing model enhancements, and fine-tuning model parameters Excellent verbal and written communication skills with the ability to effectively advocate technical solutions.</p> <p>Good hands-on experience with data querying languages (e.g. SQL and Hive), scripting languages (e.g. Python)</p> <p>Prior experience in works related to the hydrocarbon industry will be an added advantage</p>
6	<p>Preferred status:</p> <p>(Working and below 60 years age or Retired Govt./CPSEs etc.)</p>	-
7	Age bracket (range):	Not more than 35 years as on the closing date of applications
8	<p>Recommended sources:</p> <p><i>(Upstream/ Downstream Oil CPSEs / Any CPSEs/ Central Govt./ State Govt. or any Other Sources)</i></p>	-
9	In case of Other sources, please give your suggestions:	-
10	Remuneration suggested: (per month)	INR 72,000/- to 90,000/-
11	Boarding, Lodging and travel facilities, admissibility/requirement	NA
12	Tenure of engagement/deputation (in months) (Extendable upto, if any)	One year, extendable by one year on a mutual basis and as per requirement of DGH

SN	Parameter	Detailed description
1	Name of the Post and numbers	Associate (Legal)-03 Numbers
2	Working location for the Incumbent(s)	DGH, Noida (UP)
3	Essential Qualification(s): Desirable Qualifications, if any:	Full time bachelor's degree in Law (Professional) with minimum 55% marks from Govt. recognized University/ Institution Post Graduate degree in Law
4	Experience profile: i.e. - Minimum years of experience - E&P related exposure - Field experience requirements - Hands-on skills - Administrative/Liaison acumen - Any other requirements	Minimum 03 years for Associate work experience after LL. B In practice of law and/or in law firm and/or in the Legal Department of A Company/ Organization. Preference will be given to candidates having Oil & Gas sector Experience.
5	Desired skill-sets: - Technical - Managerial	Experience on handling domestic and international litigation in Courts, Arbitration matters, implementation of legal processes, drafting/ Vetting of various kinds of documents, tenders, guarantees, undertakings, Notices, reply to notice etc. Adequate knowledge of court practices and Procedures.
6	Preferred status: (Working and below 60 years age or Retired Govt./CPSEs etc.)	Handling of domestic and international litigation Proceedings. Vetting/ Drafting of legal documents, related to Contracts/ Insolvency, etc Advising on the policies of the Government etc.
7	Age bracket (range):	not more than 32 years at the time of last day of receiving applications
8	Recommended sources: <i>(Upstream/ Downstream Oil CPSEs / Any CPSEs/ Central Govt./ State Govt. or any Other Sources)</i>	Open Market
9	In case of Other sources, please give your suggestions:	-
10	Remuneration suggested: (per month)	INR 72,000/- to 90,000/-

11	Boarding, Lodging and travel facilities, admissibility/ requirement	NA
12	Tenure of engagement/ deputation (in months) (Extendable upto, if any)	03 Years, extendable by 02 years on a mutual basis and as per requirement of DGH

SN	Parameter	Detailed description
1	Name of the Post and numbers	Associate (IT-Security) - 01 Number
2	Working location for the Incumbent(s)	DGH, Noida (UP)
3	Essential Qualification(s): Desirable Qualifications, if any:	<p>1. Essential: Graduate/ Post-Graduate in Computer Engineering/ Information Technology/ Computer Science/Electronics / Electronics and communication with minimum 60% marks from a Govt. recognized University/Institute approved by UGC/AICTE</p> <p>OR</p> <p>MCA with minimum 60% marks from a Govt. recognized University/Institute approved by UGC/AICTE.</p> <p>2. Desirable: Relevant IT Security related certification/ diploma/ degree from reputed Organisation/ Institute.</p>
4	Experience profile: i.e. <ul style="list-style-type: none"> - Minimum years of experience - E&P related exposure - Field experience requirements - Hands-on skills - Administrative/Liaison acumen - Any other requirements 	<p>Essential:</p> <p>Minimum 5 Years relevant experience in specialized dealing in Cybersecurity with experience in developing and implementing robust security measures to protect organizations from cyber threats. Proven expertise in conducting risk assessments, designing security architecture, and leading incident response teams. Strong background in regulatory compliance, penetration testing, and security awareness training.</p> <p>Key Skills and Experience:</p> <ul style="list-style-type: none"> • Experience in IT security. • Risk Assessment and Management • Incident Response and Forensics • Network and Endpoint Security • Vulnerability Assessment and Penetration Testing (VAPT) • Security Information and Event Management (SIEM) • Cloud Security (AWS, Azure, GCP or any other Miety approved CSP)
5	Desired skill sets: <ul style="list-style-type: none"> - Technical - Managerial 	<p>Desirable Skills:</p> <ul style="list-style-type: none"> • Developed and implemented cybersecurity strategies tailored to organizational needs, resulting in a reduction in security incidents. • Conducted comprehensive risk assessments and implemented

		<p>controls to mitigate identified risks effectively.</p> <ul style="list-style-type: none"> • Led incident response efforts, including containment, investigation, and recovery phases, minimizing impact and downtime. • Designed and implemented network security measures, including firewalls, intrusion detection/prevention systems (IDS/IPS), and VPNs. • Conducted vulnerability assessments and penetration testing (VAPT) to identify and remediate security weaknesses. • Managed and monitored security events using SIEM tools to detect and respond to potential threats in real-time. • Ensured compliance with regulatory requirements and industry standards through regular audits and policy reviews. • Provided security awareness training to employees, enhancing overall cybersecurity posture and culture. • Efficient communication skills • Experience in oil and Gas E&P sector will be given additional weightage.
6	Preferred status: (Working and below 60 years age or Retired Govt./CPSEs etc.)	Not more than 40 years as on closing date of application
7	Age bracket (range):	Upto 40 Years
8	Recommended sources: <i>(Upstream/ Downstream Oil CPSEs / Any CPSEs/ Central Govt./ State Govt. or any Other Sources)</i>	Govt./Public or private
9	In case of Other sources, please give your suggestions:	-
10	Remuneration suggested: (per month)	INR 72,000/- to 90,000/-
11	Boarding, Lodging and travel facilities, admissibility / requirement	NA
12	Tenure of engagement/ deputation (in months) (Extendable upto, if any)	03 years, extendable by 02 years on mutual basis and as per requirement of DGH

SN	Parameter	Detailed description
1	Name of the Post and numbers	Associate (IT-Cloud Infra)-01 Number
2	Working location for the Incumbent(s)	DGH, Noida (UP)
3	Essential Qualification(s): Desirable Qualifications, if any:	<p>1. Essential: Graduate/ Post-Graduate in Computer Engineering/ Information Technology/ Computer Science/Electronics/Electronics & Communication with minimum 60% marks from a Govt. recognized University/Institute approved by UGC/AICTE OR MCA with minimum 60% marks from a Govt. recognized University/Institute approved by UGC/AICTE.</p> <p>2. Desirable: Relevant Cloud certification/ diploma/ degree from reputed Organisation/ Institute.</p>
4	<p>Experience profile:</p> <p>i.e.</p> <ul style="list-style-type: none"> • Minimum years of experience • E&P related exposure • Field experience requirements • Hands-on skills • Administrative/Liaison acumen • Any other requirements Hands in experience in source control repositories (GitHub/Others) 	<p>Essential Skills:</p> <p>Minimum 5 Years relevant experience in reputed CSP/ MSP's Cloud infrastructure with hands-on expertise in designing, implementing, and managing cloud infrastructure and services. Proven track record in cloud architecture, migration, automation, and security. Skilled in leveraging cloud technologies to optimize business processes and enhance scalability.</p> <p>Key Skills and Experience:</p> <ul style="list-style-type: none"> • Cloud Architecture Design • Cloud Migration and Deployment • Security and Compliance • DevOps and CI/CD • Monitoring and Optimization • Disaster Recovery and Business Continuity in cloud environment.
5	<p>Desired skill sets:</p> <ul style="list-style-type: none"> • Technical • Managerial 	<p>Desirable Skills:</p> <ul style="list-style-type: none"> • Designed and implemented scalable and resilient cloud architectures for multiple projects, leveraging Meity approved CSP Services. • Led cloud migration projects.

		<ul style="list-style-type: none"> Automated routine tasks and workflows using scripting languages (Python, PowerShell), enhancing operational efficiency. Ensured cloud security and compliance with industry standards through continuous monitoring and audits. Implemented DevOps practices and CI/CD pipelines to streamline software delivery and improve time-to-market. Managed cloud environments, including provisioning, monitoring, and optimizing resources to meet performance and cost requirements. Developed and tested disaster recovery plans, ensuring business continuity in case of disruptions. Efficient communication skills Experience in oil and Gas E&P sector will be given additional weightage.
6	Preferred status: (Working and below 60 years age or Retired Govt./CPSEs etc.)	Not More than 40 years as on closing date of application
7	Age bracket (range):	Upto 40 years
8	Recommended sources: <i>(Upstream/ Downstream Oil CPSEs / Any CPSEs/ Central Govt./ State Govt. or any Other Sources)</i>	Govt./Public or private
9	In case of Other sources, please give your suggestions:	-
10	Remuneration suggested: (per month)	INR 72,000/- to 90,000/-
11	Boarding, Lodging and travel facilities, admissibility/requirement	NA
12	Tenure of engagement/ deputation (in months) (Extendable upto, if any)	03 years, extendable by 02 years on mutual basis and as per requirement of DGH

SN	Parameter	Detailed description
1	Name of the Post and numbers	Associate (Contract Finance) - 02 Number
2	Working location for the Incumbent(s)	DGH, Noida (UP)
3	Essential Qualification(s): Desirable Qualifications, if any:	Associate or Fellow Member of the Institute of Chartered Accountants of India / Institute of Cost Accountants of India
4	Experience profile: i.e. - Minimum years of experience - E&P related exposure - Field experience requirements - Hands-on skills - Administrative/Liaison acumen - Any other requirements	Minimum of 5 years post qualification experience either in practice or full-time service, preferably in Accounts and Audit of E&P sector in Oil & Gas business.
5	Desired skill-sets: - Technical - Managerial	1. Good working knowledge of MS Office 2. Good communication skills.
6	Preferred status: (Working and below 60 years age or Retired Govt./CPSEs etc.)	Below 35 years of age
7	Age bracket (range):	Below 35 years of age
8	Recommended sources: <i>(Upstream/ Downstream Oil CPSEs / Any CPSEs/ Central Govt./ State Govt. or any Other Sources)</i>	By inviting applications through DGH portal and subsequently short listing & interview. However, Management reserves the right of rejecting any candidature without assigning any reason thereof.
9	In case of Other sources, please give your suggestions:	By approaching the chapters of ICAI / Cost & Management Accountants at NCR.
10	Remuneration suggested: (per month)	INR 72,000/- to 90,000/-
11	Boarding, Lodging and travel facilities, admissibility/ requirement	NA
12	Tenure of engagement/ deputation (in months) (Extendable upto, if any)	3 years, extendable to 5 years on a mutual basis and as per requirement of DGH

SN	Parameter	Detailed description
1	Name of the Post and numbers	Advisor (Audit) – 01 Number
2	Working location for the Incumbent(s)	Directorate General of Hydrocarbons, Noida
3	Essential Qualifications(s)	Associate or Fellow Member of the Institute of Chartered Accountants of India/ Institute of Cost Accountants of India
4	Experience profile: i.e. - Minimum years of experience - E&P related exposure - Field experience requirements - Hands on skills - Administrative/ Liaison acumen - Any other requirements	- Minimum of 25 years post qualification experience either in practice or full-time service, preferably in Accounts and Audit of E&P sector. - Minimum 1-year experience as Non-Operator Audit representative - Minimum 10-year experience of PSC accounting
5	Desired skill sets: - Technical - Managerial	1. Good working knowledge of MS Office 2. Good communication skills 3. Data Analytics tool like Idea/ Tableau/ QlikView
6	Preferred status: (Working and below 60 years age or Retired Govt./ CPSEs etc.)	Retired Govt./CPSEs etc.
7	Age bracket (range):	For Retired Govt./CPSEs etc. up to 65 Years
8	Recommended sources: (Upstream/Downstream Oil CPSEs / Any CPSEs/Central Govt./ State Govt. or any Other Sources)	By inviting application through DGH portal and subsequent short listing & interview. However, Management reserves the right for rejecting any candidature without assigning any reason thereof.
9	In case of Other sources, please give your suggestions:	NA
10	Remuneration suggested: (per month)	INR 2,40,000/- to 3,00,000/-
11	Boarding, Lodging and travel facilities, admissibility/ requirement	NA
12	Tenure of engagement/ deputation (in months) (Extendable up to, if any)	1 Year, extendible to 2 years or up to 65 years of age or as per prevalent guidelines at DGH

SN	Parameter	Detailed description
1	Name of the Post and numbers	Associate / Jr. Consultant (HR/ Admin) – 01 Number
2	Working location for the Incumbent(s)	DGH, Noida (UP)
3	Essential Qualification(s): Desirable Qualifications, if any:	Post Graduate degree in management with specialization in HR/Personnel with minimum 60% marks (From a Govt. recognized University/Institute as per UGE/AICTE)
4	Experience profile: i.e. - Minimum years of experience	Essential qualification during last 05 years in Central Govt./State Govt./PSU/MNC/reputed firms, preferably in Oil & Gas sector. 1. Contract Management & Execution for procurement of capital and consumable pertaining to miscellaneous items as per standard guideline of DOP of central Govt./State Govt./PSU/MNC. 2. Logistics and management of contracts in various departments of Central Govt./State Govt./PSU/MNC. 3. Adequate knowledge of general financial rules 2017 with updated version as applicable. 4. Should be a competent member of procurement tender committee and indenter for hiring services and goods items through Govt. e-marketing portal. 5. Manpower Planning Attendance and leave Management, Salary Processing, HR MIS, Maintaining Service Book, and Personal Files. 6. Engagement of Outsource Manpower, Vendor Management, and liaising with other Govt. offices. 7. Coordinating Capacity Building Exercise for officers & Outsourced Manpower. 8. Coordinating HR engagement activities. 9. Implement and maintain HR metrics and reporting systems to assess the effectiveness of HR programs and initiatives and use data to drive evidence-based decision-making. 10. Manage, supervise, and organize logistics support viz. vehicle fleet management, ticketing, accommodation, etc. 11. Manage all HR transactional and payroll activities

5	Desired skill-sets: - Managerial - Technical	1. Emergent procurement of goods and hiring services to cater the immediate needs during the events and conference organized by Ministry/ Central Govt. as per the Govt. guideline. 2. Innovative ideas and creative solution to enhance productivity. 1. Understanding of SAP-HCM/HRIS/ HRMS/ HR Analytics. 2. Proficiency in Microsoft Office applications. 3. Working experience in Statutory-related matters. 4. Knowledge about labour laws and rules related to Govt./Semi Govt. Organisations. 5. Processes or procedures required to be followed w.r.t. various permissions required from Govt. authorities.
7	Age bracket (range):	Not more than 40 years of age as of the closing date of receipt of applications.
10	Remuneration suggested: (per month)	INR 72,000/- to 90,000/- (for Associate Level) INR 1,00,000/- to 1,25,000/- (for Jr. Consultant Level)
11	Boarding, Lodging and travel facilities, admissibility/ requirement	NA
12	Tenure of engagement/ deputation (in months) (Extendable upto, if any)	3 years, extendable by another 2 years on a mutual basis and as per requirement of DGH

SN	Parameter	Detailed description
1	Name of the Post and numbers	Associate (HR/Administration) – 02 Numbers
2	Working location for the Incumbent(s)	DGH, Noida (UP)
3	Essential Qualification(s): Desirable Qualifications, if any:	Two-year MBA (HR) / MA (PM&IR) / Post-Graduate Diploma in (HR / PM&IR) / MMS (HR/ Personnel)/Masters in Labour Studies/ from a Govt. recognized University/Institute as per UGC/AICTE courses, with a minimum 60% marks in aggregate. HRMS/IT Certification/Certification Courses in Labour Laws.
4	Experience profile: i.e. - Minimum years of experience - E&P related exposure - Field experience requirements - Hands-on skills - Administrative/Liaison acumen - Any other requirements	Minimum 02 years post qualification experience in Human resource domain such as Industrial Relations / Workforce Management in Petroleum Oil & Gas / manufacturing organizations. As an HR Associate, you will be assigned a range of essential duties including: 1. Manpower Planning, Attendance and leave Management, Salary Processing, HR MIS, Maintaining Service Book, and Personal Files. 2. Engagement of Outsource Manpower, Vendor Management, and liaising with other Govt. offices. 3. Coordinating Capacity Building Exercise for officers & Outsourced Manpower. 4. Coordinating HR engagement activities. 5. Implement and maintain HR metrics and reporting systems to assess the effectiveness of HR programs and initiatives and use data to drive evidence-based decision-making. 6. Manage, supervise, and organize logistics support viz. vehicle fleet management, ticketing, accommodation, etc. 7. Manage all HR transactional and payroll activities.
5	Desired skill-sets: - Technical	1. Understanding of SAP-HCM/HRIS/ HRMS/ HR Analytics. 2. Proficiency in Microsoft Office applications. 3. Exceptional analytical skills. 4. Working experience in Statutory-related matters. 5. Knowledge of service-related matters and establishment rules. 6. Knowledge about labour laws and rules related to Govt./Semi Govt. Organisations. 7. Processes or procedures required to be followed w.r.t. various permissions required from Govt. authorities.

	- Managerial	<ol style="list-style-type: none"> 1. Ability to take the lead & initiative to champion process improvements. 2. Ability to manage time & sustain effective relationships. 3. Ability to thrive in an ambiguous, fast-paced work environment with changing priorities. 4. Excellent verbal and written communication skills, exceptional resource management skills.
6	Preferred status: (Working and below 60 years age or Retired Govt./ CPSEs etc.)	
7	Age bracket (range):	Not more than 33 years of age as of the closing date of receipt of applications.
8	Recommended sources: (Upstream/ Downstream Oil CPSEs/Any CPSEs/ Central Govt./State Govt. or any Other Sources)	
9	In case of Other sources, please give your suggestions:	
10	Remuneration suggested: (per month)	INR 72,000/- to 90,000/-
11	Boarding, Lodging and travel facilities, admissibility/requirement	NA
12	Tenure of engagement/ deputation (in months) (Extendable upto, if any)	3 years, extendable by another 2 years on a mutual basis and as per requirement of DGH