

As sequel to Pre Bid Conference on dated 29.10.2013 DGH reply to queries of bidders for Open Tender No. BID DOCUMENT NO. DGH/MM/NELP-X/EVENT MANAGEMENT/051/2013/ENQ 110 dated 17.10.2013 for hiring of services for “Event Management Service Provider to Promote the Exploration Acreage under Tenth offer of New Exploration Licensing Policy (NELP-X)”.

SI No.	Article / Clause	Clarification sought	Clarification offered
1	SECTION – II Scope Of Work / Terms of Reference 2 (c) (v) Page 38 Provide office back up support at the road show meetings venue i.e registration, name display card printing, communication and any other assistance required / requested by DGH.	Suggest mentioning minimum staff clause to ensure the quality of services – propose 1 X event manager, 2 X admin, 1 X marketing / sales person	Not agreed.
2	SECTION – II Scope Of Work / Terms Of Reference Page 40 4. Responsibility of DGH To appoint a Coordinator who will be the single point contact with coordinator of the Contractor for continuous interaction for all matters.	Pl confirm DGH coordinator has the power to approve any of the expenses for which the contractor is responsible for paying.	Yes. The Coordinator from DGH will be empowered to approve activity and expenses.
3	SECTION - III Special Conditions of Contract Page 41 2.0 Terms of Payment: a) Payment by DGH will be made in three instalments as per the following schedule: (i) First instalment of 25% of the contract value will be payable within 3 weeks of commencement of first of the Road show meetings upon submission of bills.	Change proposed by TC.	The article 2.0 (a) (i) of SECTION III may be read as follows in lieu of existing entry (i) First instalment of 25% of the contract value will be payable within 3 weeks of completion of the second of the Road show meetings upon submission of bills.
4	SECTION - III Special Conditions Of Contract	Propose to delink reimbursements from the contract payables.	Agreed. Second sentence of this Article 2.0 (a) (ii) of SECTION

	<p>Page 41</p> <p>2.0 Terms of Payment:</p> <p>a) Payment by DGH will be made in three instalments as per the following schedule:</p> <p>ii) Second instalment of 50% of the contract value will be payable within 15 days of the completion of the last of the Road Shows / One-on One / Network Meetings. Further, all other reimbursements as per para 2.0 (b) below, will be made along with 2nd instalment against invoices duly certified by the coordinator of DGH, along with necessary documents.</p>	<p>Progressive payment should only applicable to contract value but not to reimbursements. Reimbursements to be paid within 15 days of completion of each road show.</p>	<p>III i.e., Further, all other reimbursements as per para 2.0 (b) below, will be made along with 2nd instalment against invoices duly certified by the coordinator of DGH, along with necessary documents. stands deleted.</p> <p>A new article 2.0 (a) (vii) may please be noted</p> <p>“All reimbursements as per para 2.0 (b) below, will be made against invoices duly certified by the coordinator of DGH, along with necessary documents within 15 days of receipt of invoice after completion of each road show.</p>
5	<p>SECTION – IV</p> <p>Price Bid Format /</p> <p>Schedule Of Rates</p> <p>Page 43</p> <p>2. Road show, one-on-one & Network meeting together are generally held for two days. However, the number of days may increase or decrease and payment will be made on actual basis and pro-data on per day basis.</p>	<p>Consider minimum two days for network meetings as mobilization costs are significant portion and any reduction days would affect contractor considerably.</p>	<p>Not agreed.</p>

Note: The shaded texts are amendments/modifications in the tender document. Bidders are requested to taken printout of this document and enclose a signed copy of this document along with their bid as a token of having noted the amendments/agreed for the clarifications for the above mentioned Tender Document.