



DIRECTORATE GENERAL OF HYDROCARBONS

MINISTRY OF PETROLEUM AND NATURAL GAS, GOVERNMENT OF INDIA

DGH, OIDB Bhawan, Plot No. 2, Tower A, Sector 73, Noida, UP 201301

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EOI No.: DGH/MM/2022/EOI-01

Notification Date: 29.04.2022

EXPRESSION OF INTEREST

NOTICE FOR EXPRESSION OF INTEREST FOR THE SERVICE TO DEVELOP SAFETY PROTOCOLS AND STANDARD OPERATING PROCEDURE (SOP) FOR CARRYING OUT HYDROCARBON EXPLORATION AND PRODUCTION OPERATIONS IN THE EXCLUSIVE ECONOMIC ZONE OF INDIA

Last date of submission of EOI: 1400 Hours (IST) of 31.05.2022 (Tuesday)

A. INTRODUCTION

Directorate General of Hydrocarbons (DGH) is an upstream advisory and technical arm of the Ministry of Petroleum & Natural Gas (MoPNG), Government of India, and was set up to promote sound management of petroleum and natural gas resources in the country.

In connection with the ongoing thrust on accelerating exploration and production activities in India, especially in the frontier basins, deep and ultra-deep waters, DGH intends to invite Expression of Interest (EOI) from globally reputed service providers for developing safety protocols and Standard Operating Procedures (SOP) for hydrocarbon exploration and production operations in offshore areas of Exclusive Economic Zone (EEZ) of India.

B. SCOPE OF WORK:

To cater to the increasing energy demand, the footprint of hydrocarbon exploration and production (E&P) activities in India needs to be substantially expanded, especially in the offshore areas of the Exclusive Economic Zone (EEZ) of India. A number of regions within the Indian EEZ have been opened up by the Government of India for accelerated E&P activities.

It is felt that safe and smooth E&P operations in offshore areas including deep and ultra-deep waters and newly opened areas in EEZ would require development of appropriate protocols and standard operating procedures (SOP) for catering to various natural and manmade

contingencies in carrying out hydrocarbon exploration and production activities, as well as for co-ordination with various agencies operating within Indian EEZ, subject to adherence to NOTAM and NAVERA notifications as may be applied from time to time in offshore areas. The protocols and SOP are expected to address, inter alia, the following operational aspects:

- i. Identification of agencies, authorities and approvals required for placement, location, and safe periods of offshore E & P operations subject to NOTAM/ NAVERA protocol.
- ii. Windows and timelines for flow of information, advance notices, commencement, and cessation of operations as required.
- iii. Actions to be taken like suspension of operations and evacuation in specific situations.
- iv. Precedence in case of overlapping activities.
- v. Responsibility for damage, injury, or electromagnetic emissions.
- vi. Restrictions on Marine operations, approvals and permissions required.
- vii. Identification of coordination authorities and agencies.
- viii. Defining roles, responsibilities and authority of different agencies and authorities.
- ix. Developing appropriate SOP to address the above aspects,
- x. Any other aspects related to carrying out safe and secure simultaneous E&P activities.

C. PRE-QUALIFICATION CRITERIA (PQC):

The interested bidders shall be required to meet all the following PQC to participate in this EOI:

The bidder should have experience of successfully executing one or more similar work(s) in the last five years (to be reckoned from EOI submission deadline i.e. 31.05.2022) in any country.

- Definition of Similar Work:

Experience of formulating Protocols and SOP related to Exploration and Production activities in line with the Scope detailed under Para B. (Similar Work executed through sub-contracting shall not be considered.)

- Proof of requisite experience:

Following documents/ photocopy (self-attested/attested) must be submitted along with the bid

- Contract document/LoA showing details of work,
AND
- Job Completion Certificate showing: (i) Gross value/quantity of job done (ii) Nature of job done and Work order no./Contract no. (iii) Contract period and date of completion
OR
- Certificate of Payment (COP) issued by the company indicating the following: (i) Work order no./Contract no. (ii) Gross value/quantity of jobs done (iii) Period of Service (iv) Nature of Service.

D. SUBMISSION OF EOI:

1. The deadline for submission of proposal is up to **1400 Hrs (IST) of 31.05.2022 (Tuesday)**.
2. The interested parties shall submit the EOI along with the following details:

EOI NO.: DGH/MM/2022/EOI-01

DESCRIPTION: NOTICE FOR EXPRESSION OF INTEREST FOR THE SERVICE TO DEVELOP SAFETY PROTOCOLS AND STANDARD OPERATING PROCEDURE (SOP) FOR CARRYING OUT HYDROCARBON EXPLORATION AND PRODUCTION OPERATIONS IN THE EXCLUSIVE ECONOMIC ZONE OF INDIA

- A. Name of the party:
- B. Contact Details:
- C. Project proposal:
- D. Details on Understanding of Scope:
- E. List of similar jobs executed/under execution in last 10 years:

| Sl no. | Client name | Year | Type of Job carried out | Project Quantity and Cost |
|--------|-------------|------|-------------------------|---------------------------|
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3. Interested bidders meeting the Pre-qualification criteria as above are invited to submit their EOI at e-mail id: dghbid@dghindia.gov.in (copy to: mnenquiry@dghindia.gov.in) by **1400 Hrs (IST) of 31.05.2022 (Tuesday)** followed by 01 (one) set of hard copy (in original) of the same through courier/post super-scribing "NOTICE FOR EXPRESSION OF INTEREST FOR THE SERVICE TO DEVELOP SAFETY PROTOCOLS AND STANDARD OPERATING PROCEDURE (SOP) FOR CARRYING OUT HYDROCARBON EXPLORATION AND PRODUCTION OPERATIONS IN THE EXCLUSIVE ECONOMIC ZONE OF INDIA" to be received at the following address before 1400 Hrs (IST) on 03.06.2022 (Friday)

HOD (MM)

DIRECTORATE GENERAL OF HYDROCARBONS
OIDB BHAWAN, TOWER A, PLOT NO. 2, SECTOR – 73, NOIDA-201301
Tel: 0120-2472022, Fax- 0120-2472049

Note:

1. *The size of the Email attachment should be less than 20 MB. In case if the size of the attachment is more than 20 MB, the bidder may split the attachment and submit their proposal in multiple emails.*

2. Any further change in EOI shall be notified through the website of DGH only. Bidders are advised to regularly visit the website of DGH www.dghindia.gov.in for any update regarding this EOI.

E. GENERAL NOTES:

- 1.0 The EOI shall be evaluated solely based on technical competency of the bidder.
- 2.0 Based on the submitted proposal the bidders may be asked to give a presentation to DGH for better understanding of party's experience profile. However, no price details are to be submitted at this stage. No payment shall be made for making such presentation.
- 3.0 Based on the responses received against this invitation, DGH intends to short-list the Vendors/Firms who meet the minimum qualifying criteria. Bids may be then invited from those short-listed Vendors/Firms through formal tendering specifying detailed BEC/BRC for award of contract.
- 4.0 DGH reserves the right to (a) accept or reject any / all EOIs submitted by parties (b) cancel the process at any time without any liability and assigning any reason thereof.
- 5.0 For interpretation of any clause of this EOI, the decision of DGH would be final and binding on the Bidder.
- 6.0 Interested bidders must clearly write the EOI number and Description on their Proposal. No service provider can submit more than one EOI.
- 7.0 EOIs received after the deadline for submission of bid through email (**1400 Hrs of 31.05.2022**) shall be summarily rejected.
- 8.0 All documents submitted with the proposal must be self-certified by authorized representative of the bidder. However, DGH reserves the right to verify the original documents.
- 9.0 Bidders shall submit the Power of Attorney or authorization, or any other document consisting of adequate proof of the ability of the signatory to bind the bidder, in original, when the power of attorney is a special Power of Attorney relating to EOI. A notarized true copy of the Power of Attorney shall also be accepted in lieu of the original if the power of attorney is a general Power of Attorney.
- 10.0 The EOI is liable to be rejected in case of submission of any misleading/false representation by the bidder in the form of statements and attachments.
- 11.0 This notice for EOI shall be governed by and construed in accordance with the laws of India for the time being in force and shall be subject to the exclusive jurisdiction of Courts situated in the National Capital Territory of Delhi.

12.0 For clarifications or discussions seeking clarity regarding EOI, interested parties may contact at the following email address: mm@dghindia.gov.in. If required, DGH may, arrange a virtual/physical meeting for better understanding of the requirement.

Checklist for Document Submission

| No. | Document to be submitted | Whether Submitted by Bidder (Yes/ No) |
|-----|-------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|
| 1 | Power of Attorney in favour of the Authorised Signatory (Original or notarized copy to be submitted with physical submission) | |
| 2 | Bidder's basic details (Name, contact, address, authorised signatory, etc.) | |
| 3 | All documents evidencing eligibility against the Pre-qualification criteria. | |
| 4 | A list covering the brief description of contracts, value and its awarding entity for the criteria | |
| 5 | Any other relevant documents sought in the EOI which are not covered above. | |
