



Bid Number/बोली क्रमांक (बिड संख्या):
GEM/2024/B/5352356
Dated/दिनांक : 05-09-2024

Bid Document/ बिड दस्तावेज़

| Bid Details/बिड विवरण | |
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| Bid End Date/Time/बिड बंद होने की तारीख/समय | 26-09-2024 17:00:00 |
| Bid Opening Date/Time/बिड खुलने की तारीख/समय | 26-09-2024 17:30:00 |
| Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से) | 90 (Days) |
| Ministry/State Name/मंत्रालय/राज्य का नाम | Ministry Of Petroleum And Natural Gas |
| Department Name/विभाग का नाम | Na |
| Organisation Name/संगठन का नाम | Directorate General Of Hydrocarbons (dgh) Noida |
| Office Name/कार्यालय का नाम | Oidb Bhwan, Sector-73, Noida |
| Total Quantity/कुल मात्रा | 258 |
| Item Category/मद केटेगरी | HP951XLCyanInkCartridges , HP 951XL Magenta Ink Cartridge , HP 951XL Yellow Ink Cartridge , HP 950XL Black Ink Cartridge , HP 62 Black Ink Cartridge , HP 62 Tri-color Ink Cartridge , HP 955XL Cyan Ink Cartridges , HP 955XL Magenta Ink Cartridge , HP 955XL Yellow Ink Cartridge , HP 955XL Black Ink Cartridge , HP938CYAN ORIGINAL INK CARTRIDGE , HP938 MAGENTA ORIGINAL INK , HP938 YELLOW ORIGINAL INK CARTRIDGE , HP938 BLACK ORIGINAL INK CARTRIDGE , HP LaserJet Black Cartridge , HP LaserJet Black Crtg , HP Color LaserJet Black Crtg , HP Color LaserJet Cyan Crtg , HP Color LaserJet Yellow Crtg , HP Color LaserJet Magenta Crtg , HP Black Laser Toner Crtg , HP Cyan Laser Toner Crtg , HP Yellow Laser Toner Crtg , HP Magenta Laser Toner Crtg , HP 55A Black Laserjet Cartridge , HP BLACK MANAGED LASER TONER CARTRIDGE , HP312A BLACK LASER JET TONER CARTRIDGE , HP312A CYAN LASER JET TONER CARTRIDGE , HP 312A Yellow LaserJet Toner , HP312A MAGENTA LASER JET TONER CARTRIDGE , HP761 400 ML YELLOW DESIGNJET INK CARTRIDGE , HP761 400 ML MAGENTA DESIGNJET INK CARTRIDGE , HP761 400 ML CYAN DESIGNJET INK CARTRIDGE , HP761 400 ML GRAY DESIGNJET INK CARTRIDGE , HP Printhead 761 Yellow , HP PRINTHEAD 761 CYAN-MAGENTA , HP PRINTHEAD 761 MATTE BLACK , HP PRINTHEAD 761 DARK GRAY , HP DESIGNJETT7200 42 HP 761 DESIGNJET MAINTENANCE , HP 763 775ml Matte Blk Ink Cartridge , HP 763 775ml Dark Gray Ink Cartridge |
| BOQ Title/बीओक्यू शीर्षक | BOQ FOR HP CARTRIDGES |

| Bid Details/बिड विवरण | |
|---------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Years of Past Experience Required for same/similar service/उन्हीं/समान सेवाओं के लिए अपेक्षित विगत अनुभव के वर्ष | 2 Year (s) |
| MSE Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से एमएसई छूट | No |
| Startup Exemption for Years Of Experience/अनुभव के वर्षों से स्टार्टअप छूट/ and Turnover/ टर्नओवर के लिए स्टार्टअप को छूट प्राप्त है | Yes |
| Document required from seller/विक्रेता से मांगे गए दस्तावेज़ | Experience Criteria,Certificate (Requested in ATC),OEM Authorization Certificate *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer |
| Do you want to show documents uploaded by bidders to all bidders participated in bid?/ | Yes |
| Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया | No |
| Type of Bid/बिड का प्रकार | Two Packet Bid |
| Primary product category | HP 955XL Black Ink Cartridge |
| Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय | 2 Days |
| Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM) | No |
| Estimated Bid Value/अनुमानित बिड मूल्य | 1880100 |
| Evaluation Method/मूल्यांकन पद्धति | Total value wise evaluation |

EMD Detail/ईएमडी विवरण

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| Advisory Bank/एडवाइजरी बैंक | State Bank of India |
| EMD Amount/ईएमडी राशि | 38000 |

ePBG Detail/ईपीबीजी विवरण

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|----------------------------------------------------------------------|---------------------|
| Advisory Bank/एडवाइजरी बैंक | State Bank of India |
| ePBG Percentage(%) /ईपीबीजी प्रतिशत (%) | 3.00 |
| Duration of ePBG required (Months)/ईपीबीजी की अपेक्षित अवधि (महीने). | 8 |

(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy./जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज प्रस्तुत करने हैं। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable./ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए।

Beneficiary/लभार्थी :

DG
Oidb Bhwan, Sector-73, Noida, NA, Directorate General of Hydrocarbons (DGH) Noida, Ministry of Petroleum and Natural Gas
(Directorate General Of Hydrocarbons)

MII Purchase Preference/एमआईआई खरीद वरीयता

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|--------------------------------------------|----|
| MII Purchase Preference/एमआईआई खरीद वरीयता | No |
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Details of the Competent Authority for MII

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|------------------------------------------------------------------|------------------------------------------------------------|
| Name of Competent Authority | MOPNG |
| Designation of Competent Authority | MOPNG |
| Office / Department / Division of Competent Authority | MOPNG |
| CA Approval Number | FP20013/2/2017 |
| Competent Authority Approval Date | 22-04-2022 |
| Brief Description of the Approval Granted by Competent Authority | Limit for exemption of small purchase shall be Rs. 1 crore |

Competent Authority Approval for not opting Make In India Preference : [View Document](#)

MSE Purchase Preference/एमएसई खरीद वरीयता

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|-------------------------------------------|-----|
| MSE Purchase Preference/एमएसई खरीद वरीयता | Yes |
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1. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to their meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
2. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.
3. Purchase preference will be given to MSEs having valid Udyam Registration and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small

Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible for any purchase preference. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service and Buyer will decide eligibility for purchase preference based on documentary evidence submitted, while evaluating the bid. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for 25% (selected by Buyer) percentage of total quantity. The buyers are advised to refer the OM No. F.1/4/2021-PPD dated 18.05.2023 [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.

4. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

HP951XLCyanInkCartridges

Technical Specifications/तकनीकी विशिष्टियाँ

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|-------------------------------|---------------------------|
| Specification Document | View File |
| BOQ Detail Document | View File |

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता | Quantity/मात्रा | Delivery Days/डिलीवरी के दिन |
|----------------|---------------------------------------------------------|-------------------------------------------|-----------------|------------------------------|
| 1 | Apurba Das | 201301,DGH, OIBD BHAWAN, SECTOR-73, NOIDA | 7 | 20 |

HP 951XL Magenta Ink Cartridge

Technical Specifications/तकनीकी विशिष्टियाँ

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|----------------|---------------------------------------------------------|-------------------------------------------|----------------|------------------------------|
| 1 | Apurba Das | 201301,DGH, OIDB BHAWAN, SECTOR-73, NOIDA | 5 | 20 |

HP 951XL Yellow Ink Cartridge

Technical Specifications/तकनीकी विशिष्टियाँ

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| BOQ Detail Document | View File |

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्र

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता | Quantity/मात्र | Delivery Days/डिलीवरी के दिन |
|----------------|---------------------------------------------------------|-------------------------------------------|----------------|------------------------------|
| 1 | Apurba Das | 201301,DGH, OIDB BHAWAN, SECTOR-73, NOIDA | 6 | 20 |

HP 950XL Black Ink Cartridge

Technical Specifications/तकनीकी विशिष्टियाँ

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| Specification Document | View File |
| BOQ Detail Document | View File |

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्र

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता | Quantity/मात्र | Delivery Days/डिलीवरी के दिन |
|-----------------------|----------------------------------------------------------------|-------------------------------------------|-----------------------|-------------------------------------|
| 1 | Apurba Das | 201301,DGH, OIBD BHAWAN, SECTOR-73, NOIDA | 7 | 20 |

HP 62 Black Ink Cartridge**Technical Specifications/तकनीकी विशिष्टियाँ**

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| BOQ Detail Document | View File |

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्र

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता | Quantity/मात्र | Delivery Days/डिलीवरी के दिन |
|-----------------------|----------------------------------------------------------------|-------------------------------------------|-----------------------|-------------------------------------|
| 1 | Apurba Das | 201301,DGH, OIBD BHAWAN, SECTOR-73, NOIDA | 4 | 20 |

HP 62 Tri-color Ink Cartridge

Technical Specifications/तकनीकी विशिष्टियाँ

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| Specification Document | View File |
| BOQ Detail Document | View File |

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्र

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता | Quantity/मात्र | Delivery Days/डिलीवरी के दिन |
|-----------------------|----------------------------------------------------------------|-------------------------------------------|-----------------------|-------------------------------------|
| 1 | Apurba Das | 201301,DGH, OIBD BHAWAN, SECTOR-73, NOIDA | 3 | 20 |

HP 955XL Cyan Ink Cartridges

Technical Specifications/तकनीकी विशिष्टियाँ

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|----------------|---------------------------------------------------------|-------------------------------------------|-----------------|------------------------------|
| 1 | Apurba Das | 201301,DGH, OIBD BHAWAN, SECTOR-73, NOIDA | 20 | 20 |

HP 955XL Magenta Ink Cartridge

Technical Specifications/तकनीकी विशिष्टियाँ

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

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|----------------|---------------------------------------------------------|-------------------------------------------|-----------------|------------------------------|
| 1 | Apurba Das | 201301,DGH, OIBD BHAWAN, SECTOR-73, NOIDA | 10 | 20 |

HP 955XL Yellow Ink Cartridge

Technical Specifications/तकनीकी विशिष्टियाँ

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| BOQ Detail Document | View File |

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्र

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता | Quantity/मात्र | Delivery Days/डिलीवरी के दिन |
|----------------|---------------------------------------------------------|-------------------------------------------|----------------|------------------------------|
| 1 | Apurba Das | 201301,DGH, OIBD BHAWAN, SECTOR-73, NOIDA | 20 | 20 |

HP 955XL Black Ink Cartridge**Technical Specifications/तकनीकी विशिष्टियाँ**

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्र

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता | Quantity/मात्र | Delivery Days/डिलीवरी के दिन |
|----------------|---------------------------------------------------------|-------------------------------------------|----------------|------------------------------|
| 1 | Apurba Das | 201301,DGH, OIBD BHAWAN, SECTOR-73, NOIDA | 50 | 20 |

HP938CYAN ORIGINAL INK CARTRIDGE**Technical Specifications/तकनीकी विशिष्टियाँ**

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्र

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता | Quantity/मात्र | Delivery Days/डिलीवरी के दिन |
|----------------|---------------------------------------------------------|-------------------------------------------|----------------|------------------------------|
| 1 | Apurba Das | 201301,DGH, OIBD BHAWAN, SECTOR-73, NOIDA | 12 | 20 |

HP938 MAGENTA ORIGINAL INK**Technical Specifications/तकनीकी विशिष्टियाँ**

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्र

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता | Quantity/मात्र | Delivery Days/डिलीवरी के दिन |
|----------------|---------------------------------------------------------|-------------------------------------------|----------------|------------------------------|
| 1 | Apurba Das | 201301,DGH, OIBD BHAWAN, SECTOR-73, NOIDA | 12 | 20 |

HP938 YELLOW ORIGINAL INK CARTRIDGE**Technical Specifications/तकनीकी विशिष्टियाँ**

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्र

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता | Quantity/मात्र | Delivery Days/डिलीवरी के दिन |
|-----------------------|----------------------------------------------------------------|-------------------------------------------|-----------------------|-------------------------------------|
| 1 | Apurba Das | 201301,DGH, OIBD BHAWAN, SECTOR-73, NOIDA | 12 | 20 |

HP938 BLACK ORIGINAL INK CARTRIDGE

Technical Specifications/तकनीकी विशिष्टियाँ

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| Specification Document | View File |
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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्र

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता | Quantity/मात्र | Delivery Days/डिलीवरी के दिन |
|-----------------------|----------------------------------------------------------------|-------------------------------------------|-----------------------|-------------------------------------|
| 1 | Apurba Das | 201301,DGH, OIBD BHAWAN, SECTOR-73, NOIDA | 12 | 20 |

HP LaserJet Black Cartridge

Technical Specifications/तकनीकी विशिष्टियाँ

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|----------------|---------------------------------------------------------|-------------------------------------------|----------------|------------------------------|
| 1 | Apurba Das | 201301,DGH, OIBD BHAWAN, SECTOR-73, NOIDA | 3 | 20 |

HP LaserJet Black Cartridge

Technical Specifications/तकनीकी विशिष्टियाँ

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्र

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता | Quantity/मात्र | Delivery Days/डिलीवरी के दिन |
|----------------|---------------------------------------------------------|-------------------------------------------|----------------|------------------------------|
| 1 | Apurba Das | 201301,DGH, OIBD BHAWAN, SECTOR-73, NOIDA | 2 | 20 |

HP LaserJet Black Crtg

Technical Specifications/तकनीकी विशिष्टियाँ

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| Specification Document | View File |
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BOQ Detail Document[View File](#)

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्र

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता | Quantity/मात्र | Delivery Days/डिलीवरी के दिन |
|----------------|---------------------------------------------------------|-------------------------------------------|----------------|------------------------------|
| 1 | Apurba Das | 201301,DGH, OIDB BHAWAN, SECTOR-73, NOIDA | 5 | 20 |

HP Color LaserJet Black Crtg

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document[View File](#)**BOQ Detail Document**[View File](#)

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|----------------|---------------------------------------------------------|-------------------------------------------|----------------|------------------------------|
| 1 | Apurba Das | 201301,DGH, OIDB BHAWAN, SECTOR-73, NOIDA | 2 | 20 |

HP Color LaserJet Cyan Crtg

Technical Specifications/तकनीकी विशिष्टियाँ

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| Specification Document | View File |
| BOQ Detail Document | View File |

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| 1 | Apurba Das | 201301,DGH, OIBD BHAWAN, SECTOR-73, NOIDA | 4 | 20 |

HP Color LaserJet Yellow Crtg

Technical Specifications/तकनीकी विशिष्टियाँ

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| Specification Document | View File |
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| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता | Quantity/मात्र | Delivery Days/डिलीवरी के दिन |
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| 1 | Apurba Das | 201301,DGH, OIBD BHAWAN, SECTOR-73, NOIDA | 4 | 20 |

HP Color LaserJet Magenta Crtg

Technical Specifications/तकनीकी विशिष्टियाँ

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| Specification Document | View File |
| BOQ Detail Document | View File |

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्र

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता | Quantity/मात्र | Delivery Days/डिलीवरी के दिन |
|-----------------------|----------------------------------------------------------------|-------------------------------------------|-----------------------|-------------------------------------|
| 1 | Apurba Das | 201301,DGH, OIBD BHAWAN, SECTOR-73, NOIDA | 5 | 20 |

HP Color LaserJet Black Crtg**Technical Specifications/तकनीकी विशिष्टियाँ**

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| Specification Document | View File |
| BOQ Detail Document | View File |

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्र

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| 1 | Apurba Das | 201301,DGH, OIBD BHAWAN, SECTOR-73, NOIDA | 5 | 20 |

HP Color LaserJet Cyan Crtg

Technical Specifications/तकनीकी विशिष्टियाँ

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|-----------------------|----------------------------------------------------------------|-------------------------------------------|-----------------------|-------------------------------------|
| 1 | Apurba Das | 201301,DGH, OIBD BHAWAN, SECTOR-73, NOIDA | 2 | 20 |

HP Color LaserJet Yellow Crtg

Technical Specifications/तकनीकी विशिष्टियाँ

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|----------------|---------------------------------------------------------|-------------------------------------------|-----------------|------------------------------|
| 1 | Apurba Das | 201301,DGH, OIBD BHAWAN, SECTOR-73, NOIDA | 2 | 20 |

HP Color LaserJet Magenta Crtg

Technical Specifications/तकनीकी विशिष्टियाँ

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|----------------|---------------------------------------------------------|-------------------------------------------|-----------------|------------------------------|
| 1 | Apurba Das | 201301,DGH, OIBD BHAWAN, SECTOR-73, NOIDA | 3 | 20 |

HP Black Laser Toner Crtg

Technical Specifications/तकनीकी विशिष्टियाँ

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| Specification Document | View File |
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|----------------|---------------------------------------------------------|-------------------------------------------|----------------|------------------------------|
| 1 | Apurba Das | 201301,DGH, OIBD BHAWAN, SECTOR-73, NOIDA | 4 | 20 |

HP Cyan Laser Toner Crtg**Technical Specifications/तकनीकी विशिष्टियाँ**

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| 1 | Apurba Das | 201301,DGH, OIBD BHAWAN, SECTOR-73, NOIDA | 2 | 20 |

HP Yellow Laser Toner Crtg**Technical Specifications/तकनीकी विशिष्टियाँ**

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| 1 | Apurba Das | 201301,DGH, OIBD BHAWAN, SECTOR-73, NOIDA | 4 | 20 |

HP Magenta Laser Toner Crtg**Technical Specifications/तकनीकी विशिष्टियाँ**

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|----------------|---------------------------------------------------------|-------------------------------------------|----------------|------------------------------|
| 1 | Apurba Das | 201301,DGH, OIBD BHAWAN, SECTOR-73, NOIDA | 2 | 20 |

HP 55A Black Laserjet Cartridge**Technical Specifications/तकनीकी विशिष्टियाँ**

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| Specification Document | View File |
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| 1 | Apurba Das | 201301,DGH, OIBD BHAWAN, SECTOR-73, NOIDA | 2 | 20 |

HP Yellow Laser Toner Crtg

Technical Specifications/तकनीकी विशिष्टियाँ

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| 1 | Apurba Das | 201301,DGH, OIBD BHAWAN, SECTOR-73, NOIDA | 2 | 20 |

HP BLACK MANAGED LASER TONER CARTRIDGE

Technical Specifications/तकनीकी विशिष्टियाँ

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| Specification Document | View File |
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|----------------|---------------------------------------------------------|-------------------------------------------|----------------|------------------------------|
| 1 | Apurba Das | 201301,DGH, OIBD BHAWAN, SECTOR-73, NOIDA | 1 | 20 |

HP312A BLACK LASER JET TONER CARTRIDGE

Technical Specifications/तकनीकी विशिष्टियाँ

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| Specification Document | View File |
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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्र

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|----------------|---------------------------------------------------------|-------------------------------------------|----------------|------------------------------|
| 1 | Apurba Das | 201301,DGH, OIBD BHAWAN, SECTOR-73, NOIDA | 3 | 20 |

HP312A CYAN LASER JET TONER CARTRIDGE

Technical Specifications/तकनीकी विशिष्टियाँ

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| Specification Document | View File |
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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्र

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|----------------|---------------------------------------------------------|-------------------------------------------|----------------|------------------------------|
| 1 | Apurba Das | 201301,DGH, OIBD BHAWAN, SECTOR-73, NOIDA | 2 | 20 |

HP 312A Yellow LaserJet Toner

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Document[View File](#)**BOQ Detail Document**[View File](#)

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्र

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| 1 | Apurba Das | 201301,DGH, OIBD BHAWAN, SECTOR-73, NOIDA | 2 | 20 |

HP312A MAGENTA LASER JET TONER CARTRIDGE

Technical Specifications/तकनीकी विशिष्टियाँ

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| Specification Document | View File |
| BOQ Detail Document | View File |

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्र

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता | Quantity/मात्र | Delivery Days/डिलीवरी के दिन |
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| 1 | Apurba Das | 201301,DGH, OIBD BHAWAN, SECTOR-73, NOIDA | 2 | 20 |

HP761 400 ML YELLOW DESIGNJET INK CARTRIDGE

Technical Specifications/तकनीकी विशिष्टियाँ

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| Specification Document | View File |
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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्र

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| 1 | Apurba Das | 201301,DGH, OIBD BHAWAN, SECTOR-73, NOIDA | 1 | 20 |

HP761 400 ML MAGENTA DESIGNJET INK CARTRIDGE

Technical Specifications/तकनीकी विशिष्टियाँ

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| Specification Document | View File |
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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्र

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|-----------------------|----------------------------------------------------------------|-------------------------------------------|-----------------------|-------------------------------------|
| 1 | Apurba Das | 201301,DGH, OIDB BHAWAN, SECTOR-73, NOIDA | 1 | 20 |

HP761 400 ML CYAN DESIGNJET INK CARTRIDGE**Technical Specifications/तकनीकी विशिष्टियाँ**

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| Specification Document | View File |
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| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता | Quantity/मात्र | Delivery Days/डिलीवरी के दिन |
|-----------------------|----------------------------------------------------------------|-------------------------------------------|-----------------------|-------------------------------------|
| 1 | Apurba Das | 201301,DGH, OIDB BHAWAN, SECTOR-73, NOIDA | 1 | 20 |

HP761 400 ML GRAY DESIGNJET INK CARTRIDGE

Technical Specifications/तकनीकी विशिष्टियाँ

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्र

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता | Quantity/मात्र | Delivery Days/डिलीवरी के दिन |
|-----------------------|----------------------------------------------------------------|-------------------------------------------|-----------------------|-------------------------------------|
| 1 | Apurba Das | 201301,DGH, OIBD BHAWAN, SECTOR-73, NOIDA | 1 | 20 |

HP Printhead 761 Yellow

Technical Specifications/तकनीकी विशिष्टियाँ

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| Specification Document | View File |
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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्र

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|----------------|---------------------------------------------------------|-------------------------------------------|-----------------|------------------------------|
| 1 | Apurba Das | 201301,DGH, OIBD BHAWAN, SECTOR-73, NOIDA | 2 | 20 |

HP PRINTHEAD 761 CYAN-MAGENTA

Technical Specifications/तकनीकी विशिष्टियाँ

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|----------------|---------------------------------------------------------|-------------------------------------------|-----------------|------------------------------|
| 1 | Apurba Das | 201301,DGH, OIBD BHAWAN, SECTOR-73, NOIDA | 2 | 20 |

HP PRINTHEAD 761 MATTE BLACK

Technical Specifications/तकनीकी विशिष्टियाँ

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| Specification Document | View File |
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|----------------|---------------------------------------------------------|-------------------------------------------|----------------|------------------------------|
| 1 | Apurba Das | 201301,DGH, OIBD BHAWAN, SECTOR-73, NOIDA | 2 | 20 |

HP PRINTHEAD 761 DARK GRAY**Technical Specifications/तकनीकी विशिष्टियाँ**

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्र

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|----------------|---------------------------------------------------------|-------------------------------------------|----------------|------------------------------|
| 1 | Apurba Das | 201301,DGH, OIBD BHAWAN, SECTOR-73, NOIDA | 2 | 20 |

HP DESIGNJET7200 42 HP 761 DESIGNJET MAINTENANCE**Technical Specifications/तकनीकी विशिष्टियाँ**

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Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्र

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता | Quantity/मात्र | Delivery Days/डिलीवरी के दिन |
|----------------|---------------------------------------------------------|-------------------------------------------|----------------|------------------------------|
| 1 | Apurba Das | 201301,DGH, OIBD BHAWAN, SECTOR-73, NOIDA | 1 | 20 |

HP 763 775ml Matte Blk Ink Cartridge**Technical Specifications/तकनीकी विशिष्टियाँ**

| | |
|-------------------------------|---------------------------|
| Specification Document | View File |
| BOQ Detail Document | View File |

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्र

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता | Quantity/मात्र | Delivery Days/डिलीवरी के दिन |
|----------------|---------------------------------------------------------|-------------------------------------------|----------------|------------------------------|
| 1 | Apurba Das | 201301,DGH, OIBD BHAWAN, SECTOR-73, NOIDA | 1 | 20 |

HP 763 775ml Dark Gray Ink Cartridge**Technical Specifications/तकनीकी विशिष्टियाँ**

| | |
|-------------------------------|---------------------------|
| Specification Document | View File |
| BOQ Detail Document | View File |

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्र

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता | Quantity/मात्र | Delivery Days/डिलीवरी के दिन |
|-----------------------|----------------------------------------------------------------|-------------------------------------------|-----------------------|-------------------------------------|
| 1 | Apurba Das | 201301,DGH, OIDB BHAWAN, SECTOR-73, NOIDA | 1 | 20 |

Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

1. Certificates

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

2. Past Project Experience

Proof for Past Experience and Project Experience clause: For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria:a. Contract copy along with Invoice(s) with self-certification by the bidder that service/supplies against the invoices have been executed.b. Execution certificate by client with contract value.c. Any other document in support of contract execution like Third Party Inspection release note, etc.**Proof for Past Experience and Project Experience clause:** For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria:a. Contract copy along with Invoice(s) with self-certification by the bidder that service/supplies against the invoices have been executed.b. Execution certificate by client with contract value.c. Any other document in support of contract execution like Third Party Inspection release note, etc.

3. Generic

Bidder shall submit the following documents along with their bid for Vendor Code Creation:

- Copy of PAN Card.
- Copy of GSTIN.
- Copy of Cancelled Cheque.
- Copy of EFT Mandate duly certified by Bank.

4. Generic

Data Sheet of the product(s) offered in the bid, are to be uploaded along with the bid documents. Buyers can match and verify the Data Sheet with the product specifications offered. In case of any unexplained mismatch of technical parameters, the bid is liable for rejection.

5. Generic

Manufacturer Authorization:Wherever Authorised Distributors/service providers are submitting the bid, Authorisation Form /Certificate with OEM/Original Service Provider details such as name, designation,

address, e-mail Id and Phone No. required to be furnished along with the bid

6. **Forms of EMD and PBG**

Bidders can also submit the EMD with Account Payee Demand Draft in favour of

DIRECTORATE GENERAL OF HYDROCARBONS
payable at
NEW DELHI

Bidder has to upload scanned copy / proof of the DD along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

7. **Generic**

Experience Criteria: The Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU for 2 years before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the year. In case of bunch bids, the primary product having highest value should meet this criterion.

8. **Forms of EMD and PBG**

Successful Bidder can submit the Performance Security in the form of Account Payee Demand Draft also (besides PBG which is allowed as per GeM GTC). DD should be made in favour of

DIRECTORATE GENERAL OF HYDROCARBONS
payable at
NEW DELHI

. After award of contract, Successful Bidder can upload scanned copy of the DD in place of PBG and has to ensure delivery of hard copy to the original DD to the Buyer within 15 days of award of contract.

9. **Buyer Added Bid Specific ATC**

Buyer Added text based ATC clauses

Buyer Added text based ATC clauses

- 1- Received items must be free from physical damage.
- 2- The item must be an original product from the OEM.
- 3- An undertaking from the OEM confirming the genuine supply of material must be submitted with the bid.
4. The HP printer bundle offer is applicable to this bid.
5. Bidders should be an authorized reseller/ partner of OEM M/s HP. Bidders are required to submit bid specific Manufacturers Authorization Form, in original, from OEM HP.
6. The bidder should have at least two years of experience in supplying printer consumables during each of the financial year in last 2 years.

Documentary evidence must be supported in support of above criteria.

Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses

on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

[This Bid is also governed by the General Terms and Conditions/ यह बिड सामान्य शर्तों के अंतर्गत भी शासित है](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्यवाई का आधार होगा।

---Thank You/धन्यवाद---